

Alessandro Arroyo

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Authorized to work in the US for any employer

Work Experience

Nike Athlete

NIKE-Norfolk, VA

February 2025 to Present

- Maintain Clean Workspace
- Inventory and Shifting
- Use Of Nike Applications
- Greet Consumers
- Able To Help and Guide Consumers
- Unload Truck and Materials
- Cashier

Fence Builder

Superior Fence and Rail-Norfolk, VA

September 2024 to December 2024

- Build Orders Required For Following Week
- Maintain Clean And Orderly Workplace
- Use Of Heavy Machinery And Equipment
- Forklift Qualification
- Multitasking Orders
- Set A Work Schedule For The Week

Aviation Ordnanceman

US Navy-Norfolk, VA

January 2020 to September 2024

- Third Class Petty Officer
- Entrusted With Training New Sailors In Flight Deck Proficiency
- Entrusted With Making Schedules For Watches
- Forklift Qualifications
- Security Qualifications
- AA&E Qualifications
- Entrusted With Maintaining Security Around Multi Million Dollar Assets
- Accounting For Every Item Through Inventory

Yeoman (Administrative Assistant)

US Navy-Pensacola, FL

March 2020 to June 2020

- Organized Paperwork
- Received And Transferred Phone Calls
- Keep Records Up To Date
- Maintained Orderly Conduct Around Workspace
- Kept Area Clean And Free Of Mess
- Multitasked On Multiple Task At Once
- Closing Shift

Education

Bachelor's degree in Cybersecurity

Old Dominion University

January 2025 to Present

- Enrolled Currently
- First Year

High school diploma

Morristown East High School-Morristown, TN

August 2015 to May 2019

Skills

- Microsoft Excel
- Communication skills
- Sports coaching
- Organizational skills (3 years)
- Forklift
- Childcare
- Hospitality
- Microsoft Word
- Phone etiquette (3 years)
- Shipping & Receiving (5 years)
- Customer service
- Warehouse Experience (4 years)
- Construction (1 year)
- Assembly (5 years)
- Retail sales
- Teaching
- Order Picking
- Military Experience
- Sales
- Machining

- Physical education
- Experience with children
- Microsoft Office
- Time management (5 years)
- Front desk (1 year)
- Computer skills
- Load & unload
- Packaging
- Materials Handling

Languages

- English - Fluent
- Spanish - Fluent

Military Service

Branch: United States Navy

Service Country: United States

Rank: Petty Officer Third Class

January 2020 to September 2024

Certifications and Licenses

Forklift Certification

Secret Clearance

Driver's License

Additional Information

- Bilingual