

Dominic Clark

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Enthusiastic and driven professional motivated to contribute and add value to this company. Dedicated to exceptional customer service and providing problem solving skills that support team success.

Relevant and Technical Skills

Communication	Customer Service	Team-Oriented	Microsoft Office 365	Email / Phone
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Professional Experience

The Home Depot

Cashier

Spotsylvania, VA

02/2018-08/2022

- Processed customer purchase transactions
- Maintained customer satisfaction through promptly addressing customers' needs
- Directed customers to locate requested products
- Educated customers in product functions to assist them in determining which products suited their needs
- Resolved customer inquiries regarding merchandise price, sales, and company policy
- Explained company loyalty programs, charge account benefits, and promotions that persuaded customer sales increasing company profits
- Opened and activated charge accounts
- Assisted customers in charge account pay off transactions
- Assisted in the supervision of 4 employees
- Trained new employees on computer system and responsibilities as needed

Texas Roadhouse

Busser

Spotsylvania, VA

01/2017- 01/2018

- Worked with restaurant staff to create a positive dining experience for guests
- Cleaned tables and removed dishes after the party departed
- Carried loads of soiled dishes to the dishwasher to be cleaned
- Assisted servers with food delivery
- Assisted customers with questions or concerns in a polite and courteous manner

Education

Bachelor of Science: Cybersecurity
Old Dominion University, *Norfolk, VA*
Expected Graduation 12/2024

Associate of Science: Business Administration
Germanna Community College, *Spotsylvania, VA*
Graduated 08/2020

High School Diploma
Chancellor High School, *Spotsylvania, VA*
Graduated 05/2018