

# JASMINE SIMONS

## EMAIL:

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## EDUCATION

### OLD DOMINION UNIVERSITY

**GPA: 4.0**

*Attaining bachelor's degree (Expected  
Graduation May 2025)*

### CURRITUCK COUNTY HIGH

**SCHOOL**

**GPA: 4.2**

**Barco, NC**

*High School Degree General  
Education*

### Relevant Coursework

Adobe Photoshop and InDesign  
Foods I and II

### Extracurricular Activities

School Concessions  
Volunteering at the local Animal  
Shelter

## ADDITIONAL SKILLS

Adobe Photoshop  
Adobe Lightroom  
Assertive speaking abilities

## CERTIFICATIONS

ServSafe Certification

Restraint and Seclusion

Dyslexia Awareness

Child Abuse and Neglect Awareness

### Fine Dining Server

***Cavalier Historic Hotel; Becca Garden and Restaurant,  
23451, VA, June 2022-Present***

- Provided five-star service at Forbes Level.
- Ensured that customers always received respectful and professional treatment.
- Extensive menu knowledge and memorization to provide alternatives to guests with allergies along with suggestions to patrons.
- Extensive wine pairing knowledge.
- The ability to multi-task, communicate efficiently between kitchen staff, host, and management to ensure the guest receives a quality time.

### Hostess/Server

***Coinjock Marina and Sandbar, 27958, NC / Mar 2020 – May  
2022***

- Greet guests and seat them at tables or in waiting areas.
- Speak with patrons to ensure satisfaction with food and service, to respond to complaints, or to make conversation.
- Maintain contact with kitchen staff, management, serving staff, and customers to ensure that dining details are handled properly, and customers' concerns are addressed.
- Inspect dining and serving areas to ensure cleanliness and proper setup.
- Take and prepare to-go orders.
- Assist with preparing and serving food and beverages.

## REFERENCES

*References available upon request*