

# RUMS Application Process

## What to Submit:

### 1. Application Form

Complete the application form.

### 2. Curriculum Vitae (Research version of your resume)

See example and template on webpage on how to create a CV

### 3. Personal Statement

Write a one-page statement that provides a portrait of who you are as a student. Describe your research interests and goals. Be very specific about your career objectives and how participation in the RUMS program will help you achieve those objectives. Tell us what motivates you to conduct research. Let us know why you feel you are particularly qualified for this program. Provide details of any experiences that you feel are relevant to your application.

### 4. Letters from Two References

Please request that reference letters from an instructor who can best evaluate you and from a former employer or other person who can provide a character reference. Please ask these people to submit the letter directly to [hgaff@odu.edu](mailto:hgaff@odu.edu) with your name in the subject line. If your references need more time, you must submit everything else by the deadline, and send an email to Dr. Gaff ([hgaff@odu.edu](mailto:hgaff@odu.edu)) to notify us of the situation.

## When to Submit:

The application deadline is **December 4, 2018**.

Entry in to the RUMS program is a competitive process. Selected students will be interviewed in early December, and final RUMS participants will be notified by December 20, 2018.

## Where to Submit:

All application materials (application form, CV, personal statement) should be submitted electronically to [hgaff@odu.edu](mailto:hgaff@odu.edu).

For more information about the application process, please contact: Dr. Holly Gaff ([hgaff@odu.edu](mailto:hgaff@odu.edu)) or Dr. David Gauthier ([dgauthie@odu.edu](mailto:dgauthie@odu.edu)).