

Undergraduate Teaching Assistant Evaluation

This form is meant to be used to provide feedback to the UTA regarding their performance as an undergraduate teaching assistant. Please consider this form to be used for professional growth and development, and not for assigning grades associated with the UTA position.

1. Please rate your overall satisfaction (on a scale of 1 to 5 with 5 being highly satisfactory) with the Undergraduate Teaching Assistant's performance.

5

2. List the overall strengths displayed by the UTA:

Alicia provided quick turnaround when asked to provide proofreading to documents. She was also readily available to help students with questions. She was an extremely reliable TA this semester.

3. List any weaknesses or areas for improvement:

The only thing I can think of is not doing too much, like responding to student emails over the weekend. It is important to set some personal boundaries when helping students and not feel like there is a need to be on the clock all the time.

Please rate the following:

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|--|----|---|---|---|----|
| 1. The UTA was organized and well prepared | SD | D | N | A | SA |
| Comments: | | | | | |
| 2. The UTA completed assigned duties in a prompt and thorough fashion | SD | D | N | A | SA |
| Comments: | | | | | |
| 3. The UTA interacted appropriately with students | SD | D | N | A | SA |
| Comments: | | | | | |
| 4. The UTA practiced good verbal and written communication skills when interacting with me and other students. | SD | D | N | A | SA |
| Comments: | | | | | |

SD = strongly disagree; D = disagree; N = neutral; A = agree; SA = strongly agree