anita Thomas

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SUMMARY

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|  | Compassionate professional, dedicated to improving the lives of at-risk populations through client centered care. I’m motivated to build positive relationships with clients and colleague’s at all organizational levels to ensure needs are met and improvements are made in client’s lives. |

CERTIFICATIONS

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|  | * Medication Administration Training for Youth (MATY) Certification January, 2020 * Adult CPR/AED, Pediatric CPR and First Aid July, 2019 * Handle With Care January, 2020 |
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Experience

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| September 2018- August 2020  Jan 2016- June 2016  August 2015- Jan 2016 | Residential Counselor, Youth For Tomorrow Bristow, VA  Oversee physical care of YFT residents; Management of resident behavior; Development of acceptable habits and attitudes for residents; Assist in meeting the goals and objectives of any required service plan; Responsible for guidance and supervision of the residents to whom assigned; Responsible for the coordinated supervision of the residents to include but not limited to continued awareness and ability to give an account of each resident location upon request; Confirm census count received prior on-duty staff prior to assuming floor responsibilities; Confirm status and location of assigned residents every 15 minutes; Maintain shift coverage until the next shift is securely in position; Deliver medications as prescribed and completely, legibly, and accurately document where required each time; Completely and accurately document any required forms, particularly the daily log; Perform waive testing on residents after home visits, AWOL, and as needed with complete accuracy and compliance; Maintain structure and regulations at all time; 24/7   * Employee of the Month, October 2018   Instructional Assistant- Interagency Alternative School Programs, Fairfax County Public Schools Fairfax, VA  Performs curriculum, instructional, clerical, and support tasks to assist teachers and other professional staff in a classroom or other instructional settings; Works with teacher to provide instructional or developmental activities for a nontraditional education population; Works with students requiring individual or close attention; Helps maintain order and discipline and assists with managing the behavior of students, including crisis management; Proctors tests and examinations , corrects and scores objective tests; Assists with maintenance of files containing student work and evaluation and assessment data; Continues instructional activities during the teacher’s absence from the classroom; and Prepares a variety of instructional materials and reports as requested.  Day Care Center Assistant Teacher- Substitute SACC Teacher, Fairfax County Government Fairfax, VA  Ensured safety and accountability of every child; Notified staff of all child injuries and/or illnesses; Modeled patience and problem-solving; Provided a safe, yet stimulating, learning environment; Created a sense of belonging; Supported parents; Showed a visible delight in children; Arrived to daily assignments on time; and Assisted center staff with daily tasks, schedules for that day, and implemented activities. |

Education

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| Jan 2019-Present  Aug 2013-May 2015    Sept 2009- June 2011 | Bachelor’s of Science- Psychology , Old Dominion University Norfolk, VA  Associate of Arts - Liberal Arts, Blue Ridge Community and Technical College Martinsburg, WV  High School Diploma, Youth For Tomorrow Bristow, VA   * Salutatorian |
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