

Anna Villanueva-Molaison

Student

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Motivated student working toward Bachelor of Arts with a double major in Philosophy and Political Science. Possesses experience in management and leadership. Proven success working within fast-paced, collaborative settings. I am working a part-time job while still pursuing school full time.

Skills

Verbal and written communication

Goals and performance

Time management

Research

Flexible and Adaptable

Work History

2023-05 - Current

Team Associate

Pawsnickety Pets, Norfolk, VA

- Continuously checked products for quality assurance according to strict guidelines.
- Operated register to process payments
- Pursued learning opportunities to advance knowledge and on products to better inform customers.
- Worked marketing events to help promote business growth

2022-11 - 2023-04

Assistant Store Manager

Loft Outlet, Norfolk, VA

- Managed opening and closing procedures and recommended changes to enhance efficiency of daily activities.
- Coached sales associates
- Responded to customer concerns
- Supervised and evaluated staff to help improve skills, achieve daily objectives and attain advancement.
- Provided weekly work schedules to employees to accommodate business demands

2022-01 - 2022-11

Sales Lead

Loft Outlet, Norfolk, Virginia

- Monitored associates throughout each assigned shift and professionally managed any challenges to maintain optimal store performance.
- Effectively allocated tasks during high-traffic times to keep operations running smoothly and employees focused.
- Met sales targets consistently for each shift by positively engaging customers and delivering high levels of service.
- Sold over \$128,000 worth of merchandise during employment.

2020-12 - 2021-06

Waitress

Westminster Canterbury, Virginia Beach, Virginia

- Met with chef to review daily specials and menu changes.
- Resolved guest and employee complaints
- Remained calm and poised when dealing with difficult customers or during busy shifts.

2019-10 - 2021-06

Cashier

Tastebuds Popcorn, Virginia Beach, Virginia

- Greeted customers entering store and responded promptly to customer needs.
- Tallied cash drawer at beginning and end of each work shift.
- Addressed customer needs and made product recommendations.

Education

2021-08 - Current

Bachelor of Arts: Philosophy And Political Science

Old Dominion University - Norfolk, VA

- Received Old Dominion University Crown Merit Scholarship
- Philosophy Club Member
- 3.46 GPA

2017-09 - 2021-06

High School Diploma

Salem High School - Virginia Beach, VA

- Advanced High School Diploma
- Captain of Salem High School Debate Team
- Graduated with Honors