

Contact

Personal Email:

camillehairston54@gmail.com

University Email:

chair003@odu.edu

CAMILLE HAIRSTON

SKILLS

- Customer Service
- Communication
- Problem Solving
- Time Management
- Teamwork
- Team Building
- Leadership

EDUCATION

Old Dominion University

Enrolled Fall 2021- Current

- Currently majoring in Health Services Administration with a minor in management on the Pre-Physician Assistant Track

Thomas Nelson Community College

August 2020- May 2021

- Majored in Health Science

Virginia Union University

August 3, 2019- May 18, 2020

- Finished my freshman year with a 3.3
- Majored in Biology.
- Volunteered as an Athletic Trainer during the Fall semester
- D2 athlete on Track & Field team running on a partial scholarship.
- Stem Club member

Lafayette High School

September 2016-June 2019

- Graduated with a 3.0 GPA.
- Volunteered as an Athletic Trainer for two years
- Awarded several times by the National Honor Society for Honor Roll
- Member of JV and Varsity Track and Field team all four years
- Member of Decorating Committee
- Member of Women's Vision Empowerment Club

WORK EXPERIENCE

Hampton Roads ENT & Allergy- Medical Assistant/ Surgical Assistant

February 6, 2023- Current

- Assist in in-clinic procedures; MOHs, etc.
- Worked under Paula Figgs, PA-C, Jared Christophel, MD, Gerald Bacon, MD, Fred Lindsay, DO, Beverly Patterson, DNP, and Melissa Kistner, NP

Associates in Dermatology, Inc.- Medical Assistant/Scribe

December 13, 2021- February 2, 2023

- Walk and check out outpatients after the office visit
- Chart and code for diagnoses during exam
- Be present in the exam room with the provider
- Assist in minor surgeries
- Send specimens off to the lab
- Work in medical records and billing
- Return patient calls with lab and biopsy results
- Worked under following providers; Tanja Nunnolds, PA-C, Amiee Bymine, PA-C, Carol Piatt, MD, John Peters, MD, Charles Sola, MD and Rachel Ellis, MD
- Earned total of 1,560 patient care hours

Panera Bread, LLC – Restaurant Team Member (Cashier), Barista

June 2020- November 15, 2021

- Greet and take customers' orders
- Open and close the bakery area
- Make and carry out to-go orders
- Work in the drive-thru
- Make and serve all barista-made drinks
- Upkeep with restaurants appearance

HomeGoods, TJX Companies, Inc. - Part-Time Sales Associate, Flow/Stock Team Member

July 2019- January 2021

- Greet customers.
- Operate cash register
- Increase and advertise store sales
- Maintain sales floor appearance
- Unload and stock merchandise onto the floor

Williamsburg Indoor Sports Complex (WISC) – Part-Time Zone Leader

June 2018- March 2019

- Open and close the facility
- Work in the retail store
- Operate the cash register
- Operate and monitor the arcade
- Greet and assist incoming customers
- Sanitize and clean areas in the facility