

BASIC CV TEMPLATE

Contact Information (Name, address, number, e-mail address, ePortfolio)

Education (list all degrees - include degrees, institutions, and degree dates)

Also: Dissertation or thesis title(s), names of advisor and committee members; Certifications and/or licensure.

Professional/Academic Employment (list all positions, with dates and ranks)

Related Experience (e.g., administrative or editorial experience. Also consider internships, volunteer work, practicum)

Research Experience and Interests (consider sub-headings – research areas, publications, presentations, grants, etc.)

Teaching Experience and Interests (consider sub-headings – courses taught, teaching interests, courses/curriculum development, etc)

Language, computer, and/or other skills/special training

Professional Development Activities (list any training completed, e.g., GTAI Institute, PFF workshops, etc.)

Honors and Awards(including Honor Societies)

Professional Service and Membership (consider sub-headings – Membership in professional organizations; University service - Department, College, University; Service to professional organizations)

Additional CV resources:

<http://www.chronicle.com/blogs/profhacker/creatingmaintaining-your-cv/26887>

<https://www.elsevier.com/connect/writing-an-effective-academic-cv>