

Cydney DeWees

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EXPERIENCE

September 2023 - Current

Volunteer Interpreter, *Chesapeake Care Clinic*

In this role I aid the nurses and doctors with speaking to Spanish patients during appointments. I also make phone calls regarding upcoming appointments and addressing questions patients have. In addition, I help patients fulfill eligibility requirements in order to continue receiving care.

June 2023 – August 2023

Audit Intern, *Virginia Beach City Public Schools*

When I audited, I was responsible for retrieving necessary documents and analyzing them from school to school and provided a report summarizing the school's compliance with standards during the School Activity Funds Audit. In addition, I spoke with school bookkeeper and principal about results from my work.

May 2021 – July 2022

Server, *Lockside Bar and Grill*

As a server, I was responsible for taking orders and providing guest satisfaction. I used communication skills frequently to ensure correctness and organization. In addition, I received a good review from a customer online after providing service.

EDUCATION

Jan 2022 - Current

Bachelor's degree, Spanish, Minor in Accounting, Old Dominion University

Projected Graduation: May 2024

Jan 2022 - Current

Bachelor's degree, Accounting, Old Dominion University

Projected Graduation: May 2025

SKILLS

Excel

Organization

Quickbooks

Data analysis

Problem-solving

Time management

Communication

Teamwork

Leadership