

Charity Harrell

Lots of customer service experience in different fields and looking forward to gaining more work experience.

EXPERIENCE

Calvary Kids' Theatre, [REDACTED] — Stagehand/Crew Leader/Director's Assistant

July 2016 - PRESENT

Every summer since 2016 I've done volunteer work at Calvary Baptist Church, during the theatre camp, in [REDACTED]. Some of my responsibilities include:

- Coordinated activities for participants through collaboration with other staff
- Responsible for prop changes during performances
- Assisted with lighting and cues
- Other duties as assigned

Calvary Baptist Church VBS, [REDACTED] — Crew Leader

June 2018 - PRESENT

Every summer since 2018 I've volunteered at Calvary Baptist Church and assisted with the Vacation Bible School program. Some of my responsibilities include:

- Responsible for learning activities for children aged 3-11
- Monitor and report participants' progress for the duration of the event
- Responsible for informing parents of child's success/areas of concern
- Other duties as assigned

Food Lion, [REDACTED] — Cashier

October 2021 - June 2022

While working at Food Lion, I gained lots of knowledge on how to properly deal with customers in difficult situations. Also, I learned how important it is to have healthy work relationships with coworkers. This is essential for having ease while working. Some of my responsibilities included:

- Enthusiastically greeting customers with a smile
- Properly operating the POS System
- Assisting other cashiers and new hires with any confusing tasks

SKILLS

POS System Operation
Teamwork and Collaboration
Clear Communication

Basic Math

Handling Money Multitasking

Clearly explaining current sales and promotions to customers

LANGUAGES

English

- Handing cash to ensure the proper change is given back to the
- Communicate any discrepancies to a manager if I am unable to resolve the customer's inconvenience
- Training new cashiers at the request of the managers
- Other duties as assigned

EDUCATION

Charles [REDACTED] High School, [REDACTED]

August 2019 - June 2022

Old Dominion University, Norfolk, Va — B.S. Degree

August 2022 - Present

I am currently attending Old Dominion University seeking a B.S. in Elementary Education. I am currently seeking more work experience and customer service experience because it will be essential to my being a successful teacher. These skills in problem-solving will help me when working with children and their parents.