

Comprehended leadership Skills from CPD 400

MANAGERS

- Oversees others such as employees
- Gives goals to others to strive for
- Gives individuals tasks such as employees
- Is head of those individuals
- Strives to meet a short-term endpoint goal (Lee, 2020)

LEADERS

- Have visions for the future
- Long-term visions
- Wants to make changes
- Has followers
- Leads in the right direction (Lee, 2020)

LEADERSHIP STYLES

Leadership styles are multiple approach strategies people can use as a leader. They are different styles because everyone may need a push in different areas of expertise. These styles showed me effective ways to obtain goals and visions I have as a leader.

REFERENCES

Leadership traits: What makes an effective leader. (n.d.) CFI.
<https://corporatefinanceinstitute.com/resources/careers/soft-skills/leadership-traits-list/>Links to an external site.Links to an external site.

Lee, S. (2020, April 2). *The difference between leadership and management*. Torch. Retrieved March 6, 2023, from <https://torch.io/blog/the-difference-between-leadership-and-management/>Links to an external site.

LEADERSHIP THEORIES

These theories are ideas and thoughts of how leaders become leaders and use their roles. Many aspects go into becoming a leader and some theories believe you can be born with them, and some have to be acquired. Some of these theories can be seen as subjective and all don't have to be used. They not only show different aspects of becoming a leader; however, they can teach different tactics that might suit you better than others for the future.

LEADERSHIP TRAITS

Most important traits from what I have learned:

1. Effective communication
2. Accountability and Responsibility
3. Confidence
4. People-oriented (Leadership traits)

HOW TO USE LEADERSHIP TRAITS

Effective communication- allow everyone to be able to understand your vision and speak with others
Accountability & Responsibility- Make smart choices and own up to your own mistakes
Confidence- believe in what you are preaching
People-oriented- Must be able to work with others to create better understandings and communication for the future (Leadership traits)