

# **MACKENZIE H. COLEMAN**

Chesapeake, VA  
mackenzie.h.coleman00@gmail.com

## **OBJECTIVE**

Diligent university student who has never failed to meet a project deadline while working toward a Bachelor of Science degree in Cybersecurity. Aiming to leverage my writing and communication skills, technical knowledge and personal strength of building relationships as a team-mate and leader.

## **EDUCATION**

- B.S. Cybersecurity, current full-time student / expected graduation Fall 2022  
Relevant courses: CYSE200T (Cybersecurity, Technology and Society); IT235 (Web Site and Web Page Design); CS252 (Introduction to Unix for Programmers); CS381 (Introduction to Discrete Structures); CS300T (Computers in Society)  
Currently enrolled in: CS462 (Cybersecurity Fundamentals); CYSE406 (Cyber law); CYSE300 (Introduction to Cybersecurity); IT201 (Intro to Information Systems); CYSE407 (Digital Forensics). CYSE425 (Cybersecurity Strategy & Policy)
- A.S. Computer Science and general education/ Paul D. Camp Community College (PDCCC) 2018-2020 / 3.0 GPA

## **EXPERIENCE**

- The Askew Group, LLC, Chesapeake, VA  
Office Administrator / July 2022 – Present  
Duties include office management of various sorts, file organization, Human Resource responsibilities, customer service, employee time tracking, inventory,
- Orangetheory Fitness, Suffolk, VA  
Assistant Manager / November 2020 - December 2021  
Duties included: management of facilities and all technical tasks of integrated computer systems, administrative customer billing system.  
  
Lead Sales Associate / July 2020 - November 2020  
Business Development, personally recruiting over 150 new members including \$15,000 in sales.
- United Parcel Service (UPS), Suffolk, VA  
Seasonal Helper / 2019, 2020, 2021  
Skilled customer service representative while supporting the delivery of packages during fast-paced holiday season.
- AJ Gators Sports Bar and Grill, Chesapeake, VA  
Server/ November 2018 - January 2020  
Dedicated customer service representative, food handling and preparation.

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## **Activities Awards and Acknowledgements**

- Assistant Softball Coach HR Frontline/14U girls; 2019 - 2021
- PDCCC Softball Team Captain; Second Team All-Region Defensive Player 2018-2020
- Phi Theta Kappa Honors society 2018-2020
- Stuttgart Select and Mannheim Tornado Softball / 18U girls 2014-2015; international softball Pitcher/Catcher while living in Germany; Defensive Player awards/Sportsmanship award.