
MACKENZIE DESOTELLE

mcost010@odu.edu

PROFESSIONAL SUMMARY

Professional Fuel Technician with excellent customer service skills. Regularly maintained and cleaned fleet vehicles to present professional appearance. Communicated with dispatched vehicles to support delivery and logistics efficiency. A Team-player with fantastic multitasking skills and excellent eye for detail. Fast-learning worker with great memory and readiness to ask targeted questions to complete accurate work.

SKILLS

- Team Leadership
- Annual Evaluations
- Time management
- Administrative skills
- Excel spreadsheets
- Administrative support
- HIPAA expert
- Human resources policies
- Public speaking
- Talent management
- Data analysis

WORK HISTORY

United States Navy, 07/2017 to Current

Government Employees Insurance Company – Norfolk, VA

- Examined cargo-handling gear and lifesaving equipment to repair or replace defective gear and equipment.
- Stood watch during specified periods and determined geographical position of ship.
- Supervised and coordinated activities of crew aboard ship.
- Oversaw cargo handling and inspected anchoring, mooring, fueling, towing and transferring of personnel and cargo.
- Oversaw underway replenishment procedures to maintain equipment used in unloading and loading cargo.
- Directed ship navigation and route preparation.
- Handled landing signalman responsibilities on air-capable ships and as coxswain on RHIB (rigid-hulled inflatable boat).
- Trained deck division personnel in upkeep of ship's external structure, marlinspike, painting, rigging and deck equipment.
- Performed Search and Rescue (SAR) operations and responded to both military and civilian ships needing assistance.

- Upheld strict safety standards and achieved challenging schedule targets with smooth oversight of daily launches and landings.
- Set up and adjusted visual aids to help pilots make safe landings.
- Signaled pilots manually to correct movements and prevent accidents.
- Maintained equipment and facilities in optimal condition to support optimal launch and recovery operations.
- Collaborated with maintenance staff to repair equipment and maintain performance levels without sacrificing operational efficiency.
- Administered medical care for range of conditions and basic health concerns.
- Provided emergency medical care and conducted physical exams and interviews to gain medical history and relevant health data.
- Maintained treatment records and reports and cared for over [Number](#) injured and sick individuals per week.
- Provided leadership, delegation and exceptional medical service in high-pressure situations.
- Coordinated and executed transport of sick and injured patients.

+ Edit or add your own

- Prioritized medical procedures based on severity of concern and available resources.

Nursing Assistant, 12/2015 to 07/2017

Nursing Agency

- Evaluated patients to identify and address wounds, behavioral concerns and medically relevant symptoms.
- Assisted with feeding and monitored intake to help patients achieve nutritional objectives.
- Delivered individualized patient care by recording vital signs, documenting observations, administering treatments and evaluating patient needs.
- Participated in fun group activities with patients to boost mood, improve overall memory and provide light entertainment.
- Offered immediate assistance in emergency and routine paging situations to evaluate needs and deliver care.
- Supported ambulation and physical therapy needs by conducting planned exercise routines.
- Obtained biological specimens for ordered tests and prepared for laboratory transport.
- Answered call lights and supported patient comfort and safety by adjusting bed rails and equipment.
- Checked patient vitals such as temperature, blood pressure and blood sugar levels.
- Conferred with multidisciplinary healthcare team to help effectively manage patient conditions with regular testing and vitals assessments.

08/2017

El Diamante High School - Visalia, CA

Criminal Justice

Old Dominion University - Norfolk, VA