

ELK LEPRE

CONTACT

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Norfolk, VA 📍

EDUCATION

OLD DOMINION UNIVERSITY

Norfolk, VA

*Bachelor of History with Minor in
Religious Studies*

ADDITIONAL SKILLS

Conversational Spanish

Historical Analysis

Writing

Leadership

Design

Time Management

Communication

Teamwork

Detail-Oriented

Computer Skills

Professionalism

Sales

EXPERIENCE

CUSTOM FRAMER

Michaels, Virginia Beach, VA / May 2021 - Dec 2021

- Worked independently on projects and tasks.
- Made large sales on frame designs and other store products.
- Assisted customers in making design decisions.
- Designed complex and intricate frames.
- Consistently aware of and maintained customer budgets.
- Communicated with teammates and supervisors frequently to understand requirements and complete projects on time.
- Communicated with customers on a one-to-one basis about design and artistic choices.
- Utilized efficient filing and organizing systems to maintain a consistent workflow
- Completed projects efficiently and according to schedule.
- Learned new skills and maintained an open and creative mind.

CASHIER

McDonald Garden Center, Virginia Beach, VA / May 2019 - Aug 2020

- Operated cash register, collected payments, and provided accurate change.
- Reliably completed daily tasks to company specifications.
- Maintained cleanliness and organization to keep workspace efficient and tidy.
- Worked and communicated with other departments to ensure customer satisfaction.
- Answered customer questions, offered product advice, and provided store information.
- Maintained multiple phone lines and in-person customer transactions simultaneously.
- Worked to maintain consistent and outstanding attendance record.