**Cyber Security Specialist Resume**

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**Summary**  
A trained professional with great familiarity and hands-on experience in planning, coordination, and maintenance of an organization’s information security; his tasks involved training and education of internal users on topics linking to computer security to increase awareness on prevention of security breaches and be able to respond to cyber-attacks, and, in some cases, gather data and evidence to be used in prosecuting cyber-crime; his exposure involved installation of security software and network monitoring essential in today’ corporate scenario as cyber-attacks have increased and became more sophisticated.

**Professional Experience:**

Senior Cyber Security Specialist January 2006- Present  
J.J. Thompson Financials, Ltd. Cambridge, Massachusetts  
**Responsibilities:**

* Conducted security inspections and surveillance operations with other MIS team personnel.
* Provided security protection to the company’s data, documents, financial records and other relevant information.
* Coordinated with law enforcement agencies on some reported cases of cyber crime.
* Conducted initial reviews of audit logs pertaining to critical information systems encompassing review of weekly-generated reports and identification suspicious activities.
* Coordinated and delegated security assurance activities to subordinates; main tasks involved identification and gathering of evidences to verify compliance to approved security baselines for various operating systems and internal server databases.

Cyber Security AnalystMarch 2003 – November 2005  
Gartner and Brooke Associates, Los Angeles, California  
**Responsibilities:**

* Coordinated review of logs and user access data availability and programs for both regular and privileged users.
* Assisted in the development and implementation of information security policies, laws, standards, and processes for corporate governance.
* Drafted and edited prevailing internal regulatory compliance laws on email and network security.
* Recommended hardware and software upgrades and purchase approvals to help secure the company’s valuable information and prevent Distributed Denial of Service (DDoS) attacks.
* Educated the employees on the procedures to be followed should they be faced with such individual attacks.

Assistant Cyber Security OfficerNovember 1999- January 2003  
Gartner and Brooke Associates, Los Angeles, California  
**Responsibilities:**

* Conducted security inspections and surveillance operations with other MIS team personnel.
* Provided security protection to the company’s data, documents, financial records and other relevant information.
* Coordinated with law enforcement agencies on some reported cases of cyber crime.
* Conducted initial reviews of audit logs pertaining to critical information systems encompassing review of weekly-generated reports and identification suspicious activities.
* Coordinated and delegated security assurance activities to subordinates; main tasks involved identification and gathering of evidences to verify compliance to approved security baselines for various operating systems and internal server databases.

Cyber Security AnalystMarch 2003 – November 2005  
Gartner and Brooke Associates, Los Angeles, California

**Education**  
1994 – 1996Masters Degree in Information System  
Princeton University, NJ  
1989 – 1994 Bachelor’s Degree in Information System  
Princeton University, NJ

**Skills:**

* Vast knowledge and experience in handling IT processes and functions, industry frameworks and compliance regulations such as COBIT, SOX, ISO 270001, ISO 27002
* Good interpersonal, analytical and communication skills
* Excellent problem-solving skills
* Intermediate skills associated in computer programming, software, and applications
* Security expert

**Affiliations**   
Custom Officers Association of California, Member