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| **Education** |

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|  | Bachelor of Science | Marine Biology  *Expected Completion: 05/2025* **Old Dominion University, Norfolk, VA*** Member of Science's Living Learning Community
* Received Academic Merit Scholarship
* Dean's List Fall 2021 and Spring 2022
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|  | High School Diploma  *06/2021* **John Paul The Great High School, Dumfries** * Member of the Student Leadership Association Sophomore-Junior Year (2019-2021)
* Dean's List Junior and Senior Year (2020-2021)
* Member of Model United Nations Club
* Elected Captain of Varsity Football Team
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| **Objecctive/ Professional Summary** |

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|  | To seek a full-time (or part-time) internship in the area of my major that offers professional challenges utilizing my excellent interpersonal, time management, and problem-solving skills gained through my past job experiences, especially while working towards the rank of Eagle Scout with Palms in the Boy Scouts of America. |

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| **Skills** |

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| * Customer Relations
* Documentation and Recordkeeping
* Cash Handling
* Payment Processing
* Customer Service, Stocking and Replenishing
* Serving and Bussing
* Handling Customer Complaints
 | * Critical Thinking
* Calculating Bills
* Time Management and Prioritization
* Friendly, Positive Attitude
* Collaboration and Teamwork
* Group Supervision
* Team Leadership
* Time Management
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| **Work History** |

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|  | Server *05/2022 to Current* **P. F. Changs | Fairfax, Virginia*** Arranged and prepared tables for customers to offer memorable experiences to guests and foster repeat business.
* Upsold high-profit items (ex. appetizers, mixed drinks) to enhance sales.
* Provided overview of menu and recommendations for food allergy concerns.
* Increased sales significantly by upselling higher-end products to customers.
* Bussed and reset tables to keep dining room and work areas clean.
* Worked with POS system to place orders and manage bills
* Checked identification for minimum age for sale of alcoholic beverages.
* Maintained thorough menu knowledge to sufficiently answer questions regarding menu item sourcing, ingredients, and cooking methods.
* Quickly and clearly communicated dining orders to kitchen staff, directing attention to special requests or dietary restrictions.
* Solicited customers for feedback and meal conflict resolution.
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|  | Service Champion *12/2019 to 07/2021* **Taco Bell | Gainesville, VA*** Kept accurate register and dropped excess cash into safe at regular intervals.
* Input food and drink orders into system, documented special requests and processed payments.
* Greeted customers, answered questions, and took orders.
* Maintained counter areas in neat and clean fashion.
* Established and maintained positive work environment to support team morale.
* Communicated with leadership on employee performance and development.
* Prepared recipe ingredients by washing, peeling, cutting, and measuring.
* Operated as full-service food provider in Taco Bell establishment by taking orders, preparing meals, and collecting payments.
* Accurately operated cash register to process customer payments.
* Delivered exceptional service as illustrated through multiple positive Yelp reviews.
* Loaded food, dishes and utensils on carts and trays to transport from designated food preparation areas to designated tables.
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|  | Lifeguard *01/2019 to 11/2020* **Patriot Scuba | Occoquan, VA*** Monitored safety of guests in and around swimming pool.
* Learned and maintained proficiency in first responder skills such as First Aid and CPR to offer individuals in distress optimal support.
* Observed weather and water conditions and alerted visitors to potential dangers, storms, and rip currents.
* Maintained rescue equipment, conducting inspections and making repairs.
* Maximized customer satisfaction by greeting pool patrons with courtesy and resolving issues promptly.
* Completed basic maintenance and repairs to keep pools functioning properly.
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| **Eagle Scout RANKING** |

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| * Shape, circle  Description automatically generated
 | EAGLE SCOUT AWARD *01/2019 to 11/2020* **Troop #1887 | Fairfax, VA*** Eagle Scout is the highest achievement or rank attainable in the Scouts BSA program of the Boy Scouts of America. Achieving this rank came with significant responsibility.
* Created and led unique community service project, with many hours dedicated to project’s success.
* Held multiple leadership positions spanning six-month span such as scribe, quartermaster, and patrol leader.
* Obtained multiple, centralized merit badge certifications awarded for working in groups (and alone) to accomplish key troop goals.
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