
EDUCATION

Bachelor of Science in Special Education - General
Old Dominion University (Norfolk, Virginia)

August 2023 - Current
Current GPA 3.74

Associates of Arts and Science, *Magna Cum Laude*
General Studies

May 2023

Laurel Ridge Community College (Middletown, Virginia)

GPA 3.78

PROFESSIONAL EXPERIENCE

Shenandoah County Public Schools (Woodstock, Virginia)

Oct. 2023-Current

- Long-Term Substitute in Special Education
- Plan classroom daily instruction
- Assist students with individual learning plans
- Strasburg High School

RoxAnn Grimes Inc and The Clowser Team (Winchester, Virginia)

Feb.2021 - Oct. 2023

- Organized real estate transactions.
- Scheduled any inspections that were required.
- Worked with attorney offices for a smooth closing process

RE/MAX Roots (Winchester, Virginia)

Fall 2019 - Feb. 2021

- Front Desk
- Answered and transferred incoming calls
- Greeted and assisted any clients who walked through the doors
- Ordered any office supplies that were needed
- Organized the office transactions

Sager Real Estate (Strasburg, Virginia)

Spring 2018-Spring 2019

- Front Desk
- Answered and transferred any incoming calls
- Filed agent transactions

Warren County Parks & Recreation (Front Royal, Virginia)

Fall 2015- Spring 2018

- Front Desk
- Answered all incoming calls
- Regrested families for any activities that were offered
- Setup and breakdown of party rentals
- Worked in the concession stand
- Gym supervisor for recreation basketball

CAMPUS INVOLVEMENT

Laurel Ridge Community College

- Member of Phi Theta Kappa Honors Society

Fall 2022-Spring 2023

CERTIFICATIONS AND COMPLETED TRAINING

Old Dominion University

- Child Abuse and Neglect Certification
- Dyslexia Awareness Training
- Restraint and Seclusion Certification
- Cultural Competency Training

Fall 2023
Fall 2023
Fall 2023
Fall 2023