

Email Lesson

You have two choices for your RTR. Only do ONE of these:

Option 1: Using your university email, send me an email about your performance in one or both of your classes with me. Write a professional email that applies the lesson today. Spell my name correctly. You might include in the email questions about the class or a problem you're having. Attach a fake Word document that has a message to me inside, like a picture of a pet, a meme you copy and paste, or a simple, typed sentence. As part of the email, indicate that you are doing Option 1.

Option 2: Using your university email, send me an email that breaks as many suggestions and rules as possible from the lesson today. Write an unprofessional email. You might even spell my name incorrectly, if you use it at all. Attach a fake Word document that has a message to me inside, like a picture of a pet, a meme you copy and paste, or a simple, typed sentence. Be funny if you want. Note: it's not going to be considered part of the bad email to mess up the attachment on purpose, so that does have to be completed and have content inside of the attachment. As part of the email, indicate that you are doing Option 2.

Send the email to me before class ends and use your gmail account. My email is ejvincel@odu.edu.

Full credit is awarded for (25 points each): (a) sending the email on time; (b) indicating the option you chose; (c) successfully making the Word attachment; (d) having content in the Word document that is attached.