



January 2021						
◀ December					February ▶	
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17 Week 1	18	19 -intro to the course ---syllabus & sched.--Bb & G-drive ---grid view on Bb ---uploading to Bb ---goal setting & participation contract --RTR: exit ticket with 3-2-1 about the class today -review of work due next Tues. (YTR) -meet & greet signups	20 * if you want to finish the participation contract in your own time that we started in class on Tuesday, you'll need to turn it in by email during Week 3 (don't turn it in early)	21 -COMP-annotating a Word document with in-class practice -how the university works* lesson with RTR -re: work due next Tues. (YTR): show Team Resource during class -meet & greet signups -Grammarly	22	23
24 Week 2	25	26 -meet & greet as part of class, b4 and after (attendance) -YTR due: annotation of the syllabus; paragraphs reflecting on last semester's team resource -WPP intro with goal setting & RTR re:work due next Tues. (YTR)	27	28 -meet & greet as part of class, b4 and after (attendance) -WPP --meet & greet signups -COMP: emailing** -re: work due on Tues. (YTR) (email the participation contract to me)--instructions posted under Assignments	29	30
31 Week 3- go to next month ↓						

\*how the university works is one of the Team Resource topic choices

\*\*the emailing lesson is part of an ongoing series in the course on professionalism



February 2021						
◀ January						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>Week 3</b>	<b>1</b>	<b>2</b> -YTR due (email assgt.) -overview of WPP with examples/sample -COMP: CV verbs -RTR: with WPP and verbs*	<b>3</b>	<b>4</b> -COMP: formality & professionalism as rhetorical choices -RTR: formality -re: work due next Tues.--WPP sample paper <b>WPP due Tues.</b>	<b>5</b>	<b>6</b>
<b>7</b> <b>Week 4</b> <i>if you'd like extra help with your TIB draft in 110, let me know now, as it's due Thursday.</i>	<b>8</b>	<b>9</b> YTR due -WPP due -signups for TIB conferences (110 paper) -proofreading tools in Word (vs. Google Doc) -RTR: Google drive introduction	<b>10</b>	<b>11</b> -review of next week -conference prep for next week & signups for TIB conferences (110 paper) COMP & RTR:(sample papers -YTR: due at time of conference next week -TIB first draft due in ENGL 110	<b>12</b> DrV grading TIB drafts from 110 to return by end of day Monday for your TIB conference preparation	<b>13</b> DrV grading TIB drafts from 110 to return by end of day Monday for your TIB conference preparation
<b>14</b> <b>Week 5</b> DrV grading TIB drafts from 110 to return by end of day Monday for your TIB conference preparation	<b>15</b> TIB Conferences: the YTR is conference prep and is required & due at the time of your conference DrV grading TIB drafts from 110 to return by end of day Monday for your TIB conference preparation	<b>16</b> TIB Conferences on drafts  <b>class doesn't meet but you still have work: the YTR lesson on annotating your own writing (Bb)</b>	<b>17</b> TIB Conferences on drafts	<b>18</b> TIB Conferences on drafts  <b>class doesn't meet but you still have a lesson to see &amp; do (see Bb)--the YTR due at the time of your conference</b>  TIB final draft essay due in ENGL 110	<b>19</b> <i>note: there is a YTR due next Tuesday, the 23rd</i>	<b>20</b>
<b>21</b> <b>Week 6</b>	<b>22</b>	<b>23</b> <del>YTR due--</del> <del>annotating your</del> <del>WPP feedback</del>	<b>24</b>	<b>25</b> -COMP & RTR: "Assignments from Hell" info on timed essay exams -re: work due next Tues. (YTR) on prompts	<b>26</b>	<b>27</b>
<b>28</b> <i>Week 7- go to next month ↓</i>						

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\*this lesson is part of a series on professionalism in the course



◀ February		March 2021					April ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
Week 7	1	2	3	4 -COMP & RTR: "Assignments from Hell" -info on timed essay exams -re: work due next Tues. (YTR) on prompts	5	6	
7 Week 8	8	9 -COMP & RTR: & how to write a review -brainstorm/invention for Team Resource & Canva sample -using Reddit as a source for Team Resource; playing with Canva-Visual Rhet. & Canva YTR: Assgts/hell	10	11 -COMP & RTR: "you" & business writing -writing a review -class vote on Team Resource theme(s)* -YTR next T: explore last semester's magazines & write a review	12	13	
14 Week 9	15	16 YTR due: review of last year's magazine  -WPP update assigned this week (includes participation reflection) -COMP & RTR: -COMP=playing w/Canva RTR=discussion of magazine -conference signups for next week	17	18 conference prep for next week & signups for VR conferences (110 paper) COMP & RTR: TBA -YTR for next Tues: conference prep for next week (due at time of conference) -conference signups for next week	19	20	
21 Week 10 DrV grading VR drafts from 110 to return by end of day Monday for your VR conference preparation	22 VR Conferences: the YTR conference prep is required & due at the time of your conference & the short article is due Tues.  DrV grading TIB drafts from 110 to return by end of day Monday for your VR conference preparation	23 class doesn't meet but you still have work: lesson on (Bb) for work due next Tuesday (the WPP update)  YTR is conference prep -VR Conferences	24 VR Conferences	25 -reminder work due next Tues. (YTR) no live class: lesson will be posted and RTR will be due - VR final draft essay due in ENGL 110 class doesn't meet but you still have work:WPP update due next Tuesday (includes participation self-assessment & new goals based on TIB feedback):	26	27	
28 Week 11- go to next month ↓	29	30 see below	31	*The Team Resource Project will include themes including the following: (1) acing this class; (2) writing tips & tricks; (3) ODU campus resources; (4) how the university works; (5) majors at ODU			



April 2021						
◀ March						May ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>Week 11</b>		<b>30 March</b> <b>WPP update</b> <b>due</b> (will include participation reflection & new goals based on TIB feedback)  COMP & RTR: re: draft #1 (titles & more) short article *VR revision due next T		<b>1</b> COMP & RTR: TBA (Compare Docs refresher) &...  -re: work due next Tues. (YTR): article draft #1	<b>2</b>	<b>3</b>
<b>4</b> <b>Week 12</b>	<b>5</b>	<b>6</b> YTR due: draft of article #1  COMP & RTR focused on article 1	<b>7</b>	<b>8</b> COMP & RTR: long article  -re: YTR: long article draft due next Tuesday	<b>9</b>	<b>10</b>
<b>11</b> <b>Week 13</b>	<b>12</b>	<b>13</b> YTR due (long article draft)  COMP & RTR: Team Resource editing lesson using last semester's work as ex. (see the reviews done as YTR that was due 3.16)  -conference signups for next week	<b>14</b>	<b>15</b> -COMP & RTR: e-editing of Team Resource lesson -conference prep for next week & signups for AnnBib conferences (110 paper) -YTR: due at time of conference next week -conference signups for next week	<b>16</b> DrV grading AnnBib drafts from 110 to return by end of day Monday for your conference preparation	<b>17</b> DrV grading AnnBib drafts from 110 to return by end of day Monday for your conference preparation
<b>18</b> <b>Week 14</b> DrV grading AnnBib drafts from 110 to return by end of day Monday for your conference preparation	<b>19</b> AnnBib Conferences: the YTR is conference prep and is required & due at the time of your conference DrV grading AnnBib drafts from 110 to return by end of day Monday for your conference preparation	<b>20</b> YTR due at the time of your conference & long article final draft due as YTR by 11:59 PM today  <b>-AnnBib Conferences</b> No live class meetings, but you still have work to do: see Bb for what's due next Tues.  check on adjusted attendance in Bb (2 drops allowed)	<b>21</b> AnnBib Conferences	<b>22</b> -review of work due next Tues. <b>AnnBib Conferences</b> No live class meetings, but you still have work to do: final article final draft, magazine revisions & watch video on overview of the portfolio due on the 29th & see final draft Team editing lessons	<b>23</b>	<b>24</b>
<b>25</b> <b>Week 15</b>	<b>26</b>	<b>27</b> final draft of Team Resource due editing final proofreading	<b>28</b>	<b>29</b>	<b>30</b>	<b>1</b> the exam is due today for ENGL 110

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-the exam will include a reflection letter that is the final WPP update; it will also include the participation self-evaluation & reflection on the Team Resource project



May 2021						
◀ April						June ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>Week 15</b>	26	27 <i>see above</i>	28	29	30	1 the exam is due today for ENGL 110
2 <b>Week 16</b>	3	4 the exam is due today for Studio	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					