

# Kylen D. Giddens

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## OBJECTIVE

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Cybersecurity master's student with experience in higher education, IT support, system administration, and hands-on security projects, along with a background in leadership and high-responsibility roles, seeking an opportunity to apply both my technical and real-world skills in a cybersecurity or IT position while continuing to grow professionally.

## EDUCATION

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Graduated May 2024	<b>Bachelors of Science in Cybersecurity; Minor in Cybercrime</b> Old Dominion University – 3.67 GPA
Expected May 2026	<b>Masters of Science in Cybersecurity</b> Old Dominion University – 3.86 GPA

## TECHNOLOGY WORK EXPERIENCE

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### Student Information Technology Intern

January 2024 – May 2024

Old Dominion University Police Department

- Completed tasks assigned by supervisor.
- Performed data entry and tracking for the department.
- Entered work tickets for department issues via ServiceNow ticketing system.
- Assisted with decommissioning of departmental devices in compliance with federal regulations.
- Performed software updates for departmental software as needed.
- Assisted with department investigations as requested.
- Completed rotations in other departmental areas including operations, investigations, and administration.
- Performed general computer & technical troubleshooting for department.

## TECHNICAL PROJECTS

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### Active Directory Privilege Creep Simulation Lab

January 2026 - Present

Windows Server | Active Directory | Group Policy | Windows 10 | VirtualBox

- Designed and implemented a virtual enterprise network using Windows Server as a Domain Controller and multiple Windows 10 clients.
- Configured Active Directory Domain Services (AD DS), created Organizational Units (OUs), users, and security groups.
- Implemented group-based access control using NTFS and share permissions for departmental file access.
- Simulated privilege creep scenarios by modifying group memberships and elevated permissions to demonstrate security risks.
- Tested and validated access control configurations across client systems in an isolated virtual environment.

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## PROFESSIONAL WORK EXPERIENCE

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### Assistant Residence Hall Director (Graduate Assistantship)

July 2024 - Present

Old Dominion University Office of Housing & Residence Life

- Support university and departmental mission and curriculum through educational event planning, intentional conversations, and academic initiatives.
- Serve on call rotations including weekends and holidays.
- Response to on campus residence hall crises including mental health, crime, and maintenance events.
- Serve as a student conduct educator for residence hall conduct violations.
- Complete administrative tasks assigned including student developmental plans and audits on departmental documentation.
- Provide oversight of resident hall front desk management and operations.
- Supervise student staff members assigned to residence hall.
- Ensure compliance with departmental, university, and federal policies and procedures.
- Maintain and ensure proper use of departmental systems and devices.
- Coordinate hiring processes for department including candidate searches, interviewing, and onboarding.
- Assist with training and professional development of departmental members.
- Create lesson plans and training materials for department.
- Serve as a mandated reporter for the university.

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## AWARDS

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Old Dominion University College of Arts and Letters Dean's List Fall 2020

Old Dominion University School of Cybersecurity Dean's List: Fall 2021 – Spring 2024

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## CERTIFICATIONS

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CPR/AED for Professional Rescuers w/ First Aid

Microsoft Word

Microsoft Word Export

CompTIA A+

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## SKILLS & EXPERIENCES

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- Computer/Technical Troubleshooting
- Linux & Windows Operating Systems
- HTML
- Cascade Style Sheeting (CSS)
- ServiceNow Ticketing System
- Microsoft Office
- Windows Server Administration
- Active Directory Domain Services (AD DS)
- Identity Access Management
- User & Security Group Management
- Software Installation
- Device installation