**Field Organizer Responsibilities and Duties for House of Delegates candidate located in Virginia Beach (Paid & unpaid internship positions available)**

**Responsibilities:**

* Work with the Campaign Manager and Political Director to design a Field Plan that communicates clear goals and metrics for voter contact to the Campaign Manager and Candidate.
* Recruit and assist staff and volunteers with connecting with local civic groups, small businesses, clergy, and elected officials.
* Ensure data integrity of the campaign and work with your team members to help launch successful events, such as Weekends of Action, Get to Know your District, and more.
* Help ensure voters are equipped with the correct tools to register to vote.
* Volunteer Recruitment: Schedule & confirm volunteers for events.
* Direct Voter Contact: Attend canvasses, phone banks and send texts to voters to persuade them and increase turnout.
* Digital organizing: Use social media and online tools to build a volunteer structure.
* Perform other duties assigned.

**Qualifications :**

* Growth Mindset – Ability to take and implement feedback working toward and achieving ambitious goals.
* Cultural Competency – Able to build authentic relationships across lines of difference, such as race, ethnicity, sexual orientation, class, ability, gender identity, citizenship status, or other identities. Understands how to take an inclusive lens into all aspects of work.
* Strong Work Ethic and Problem-Solving Abilities.
* Project Management – Demonstrated ability to assist with multiple projects and priorities; attention to detail.
* Strong Work Ethic and Problem-Solving Abilities.
* Experience with Google Sheets, Google Drive, and Microsoft Suite.
* Excellent interpersonal and communication skills.
* Location: Non-remote, Hampton Roads, Virginia area.
* Hours and internship stipend will depend on the availability of intern and experience.

Please send resumes to **info@MichaelFeggans.com**.

Equity and Inclusion: We especially encourage applicants with close ties to the military Veteran community, Black, Indigenous, AAPI, Latino, Muslim, non-English-speaking, disability, and LGBTQ communities to apply. The campaign is an Equal Opportunity Employer.

Note on COVID-19: Applicants will be required to show proof of being fully vaccinated against COVID-19 upon commencing employment/internship, except where prohibited by law.