I have scheduled the evaluation with Christopher Newport University PA.S.S. program for Friday, March 29th at 1:00pm and April 3rd at Booker T. Washington middle school for a P.A.S.S. meeting

I informed the program director that the evaluation would take one hour and a half on both dates.

During the interview I will interview the director, two student volunteers and two public school students in the program. I will attend a P.A.S.S. meeting at a middle school and conduct a survey with the participants.

**Timeline:**

**March 29th**

1:00pm to 1:30pm- Interview Program Director

1:45pm to 2:00pm- Interview 1st Student Volunteer

2:05pm to 2:20pm- Interview 2nd Student Volunteer

2:25pn to 2:30pm- Ask Questions about program history and future.

**April 3rd**

3:00pm to 3:45pm- Observe P.A.S.S. meeting

3:45pm to 4:00pm- Interview 1st Student

4:00pm to 4:15pm- Interview 2nd Student

4:15pm to 4:30pm- Conduct Survey