

Haider Abduljabbar

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Basic Summary

Reliable, energetic, and eager to learn. I love learning new things and understand the aim of it. I constantly challenge myself because I always want to be successful.

Professional Experience

Paxton International - Springfield, VA

September 2021 – Until now

Senior Air Freight Admin

- Streamlined shipment booking process for high-profile government clients including the Department of State, Department of Defense, and USAID employees, resulting the satisfaction of clients.
- Collaborated with leading airlines such as Lufthansa Cargo, UPS Air Cargo, and Amerijet International to optimize freight operations, resulting in friendship with airline sales representatives which helped the company to meet the scheduled delivery date.
- Implemented a rigorous matching process between travel information and passport details, resulting in error-free bookings and enhanced customer satisfaction, while meeting airline standards.
- Orchestrated the successful execution of project DOS5, overseeing shipments for the Department of State and Air Force personnel across 43 countries worldwide; ensured efficient delivery and compliance with strict timelines and regulations.
- Finalized competitive rates for the Air Freight department, negotiating with high-profile clients such as the Department of State and Facebook; increased revenue through strategic pricing adjustments and client-specific rate structures.
- DOS5 has thin margin rates, giving the company profit based on the sell rates my manager and I file; Paxton's got 43 lines/countries this year.
- Implemented rigorous quality control measures to validate shipping documents, including the Air waybill, guaranteeing error-free bookings and seamless coordination with airlines, ultimately ensuring smooth transportation of goods.

Amazon - Springfield, VA

Amazon Flex

December 2020 – September 2021

- Executed efficient and timely delivery of Amazon packages, covering an average of 150 miles daily, ensuring on-time deliveries while maintaining a customer satisfaction rating throughout college.
- Delivered an average of 50+ packages daily to residents across the DMV region, ensuring prompt and accurate delivery while maintaining a customer satisfaction rate.

Paxton International - Springfield, VA

June 2018 - August 2018

Summer Internship

- Register new clients to make their move with special software (TRAXX).
- I had a basic knowledge of how the inventory works.
- Calling multiple moving companies from the US to make the client's move.

EDUCATION

- Student at Old Dominion University Cyber Security – Junior year (GPA 3.2). Norfolk, Virginia. Expected Graduation December 2024. Currently, I have taken 108 credits and I still need 12 credits.
- I received my associate in science degree with a major in General Studies.
- ePortifolo <https://sites.wp.odu.edu/haiderabduljabbar/>
- Honor Society student January 2022.

PROFESSIONAL SKILLS

- Microsoft Office Specialist in programs (Word, PowerPoint)
- Developed and maintained a comprehensive Excel Sheet to meticulously track and analyze every shipment booked by the Air Freight team, facilitating real-time visibility and enabling data-driven decision-making.

- **AWARDS AND HONORS**

Haider's List – *Freedom High School*.

- Graduated from high school with a 3.4 GPA
- Coordinated with a History teacher to develop and deliver engaging presentations showcasing our high school at the United Nations General Assembly, captivating an audience of US student delegates.
- Honor Roll A/B (From 2017 and 2019)
- FHS Counseling Dept- Student Assistant 2018-2019
- Model Behavior Eagle Award 2015
- I'm certified in the Transportation Security Administration certification as an Air Freight Assistance administrator.

Reference

- Mustafa Sabah (Air Manager)
Email: Mustafa@paxton.com Tel: (703) 226-3493
- Crystal Cuellar (Vice President Cargo Operation)
Email: ccuellar@paxton.com Tel: (703) 321-4096
- Veronica Byrd (Technology teacher Department Chair)
Email: byrdvm@pwcs.edu. Tel: (571) 589-3314

LANGUAGE COMPETENCIES

- English: Fluent (writing, speaking, writing, listening)
- Arabic: Native Language