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CERTIFICATIONS & TECHNICAL PROFICIENCIES OVERVIEW

Splunk Core Certified User | CompTIA Security+ (SY0-601) | EC-Council Certified Ethical Hacking (CEH)

■ Monitored and secured hybrid environments, including cloud, mobile, and IOT ■ Evaluation of risk associated with Cloud Computing & Virtualization. Risk Management Framework (RMF) Packages, Artifacts, and SOPs ■ FISMA Compliance, NIST SP 800-53 Controls, & Cloud Security ■ Enterprise Splunk & Splunk App for Enterprise Security (ES) ■ Security monitoring, data normalization, data collection, requirements gathering, prototyping, architecture, and triage.

PROFESSIONAL EXPERIENCE

US DEPARTMENT OF LABOR, Jacksonville, FL

Claims Examiner, June 2016 - Present

- Use software systems and databases such as the Integrated Federal Employees' Compensation System (iFecs) and CNSI Medical Bill Processing Portal to approve/deny workers' compensation claims and medical authorization requests
- Successfully manages, maintains, and investigates over 960 personal accounts and projects of injured Federal employees and their eligible dependents while coordinating with other bureaus to attain relevant data pertaining to each case such as; pay rate, return to work capabilities, and work tolerance limitations.
- Speaks to in excess of 80 unique callers per month with varying degrees of complexity and/or disabilities
- · Appointed as primary point of contact for the claims team to troubleshoot local hardware and software issues
- Receive and respond to Freedom of Information Act (FOIA) requests to include supplying copies of case files and medical evidence while ensuring the confidentiality of personally identifiable information (PII)
- Investigates incoming medical evidence and documentation in order to process and adjudicate Federal workers' compensation claims in accordance with the Division of Federal Employees' Compensation (DFEC) Act Procedure Manual;

The Cventia Institute

Consultant (part-time), August 2021-01/04/2022

- · Collected and analyzed public data on major cyber incidents and the organizations impacted by them
- Performed background research, data collection, and analysis for various projects
- · Identified and analyzed information sources on software vulnerabilities, exploits, and mitigations

US DEPARTMENT OF VETERANS AFFAIRS, Norristown, PA

Global War on Terrorism Outreach Specialist, December 2011 – August 2014

- Utilized complex Veterans Affairs (VA) computer systems, such as Vista, to track and monitor disability compensation and pension examinations with specific attention paid to maintaining confidentiality of personal health information (PHI)
- Provided transitional assistance program briefings, training seminars, education, and instruction to Military, Reserve, and National Guard personnel transitioning from combat service/active duty to the civilian sector
- Established outreach service provisions with military installations, Reserve, and National Guard facilities within the Philadelphia region and outlying areas
- Implemented training for veterans to assist them in the development of a personalized vocational rehabilitation plan

US HOUSE OF REPRESENTATIVES, Philadelphia, PA

Veterans Liaison, July 2010 - December 2011

- Created a database to include notes, records, and reference to various information technology (IT) processes for future troubleshooting in order to quickly resolve redundant IT issues
- Assembled constituent records and stored them according to Health Insurance Portability and Accountability Act (HIPAA) regulations
- Identified and resolved basic IT issues within the congressional office such as internet connectivity problems, voice over internet phones (VOIP), and fax/printer troubleshooting
- Provided expert guidance to veterans in obtaining VA back-logged disability compensation claims resulting in the issuance of payments in excess of \$100,000.00

MONTGOMERY COUNTY COMMUNITY COLLEGE, Blue Bell, PA

Veterans Affairs Advisor, May 2009 - July 2010

- Performed computer repair and upgrades, system recovery, software installation, system configuration, data migration, virus removal on desktop and laptop computers for student-veterans club
- Assisted students with applying for VA benefits using Veterans Online Navigation Application (VONAPP)
- · Provided outreach to potential student veterans and coordinated events to bring awareness of VA benefits
- Developed a veterans-only college orientation course and presented course material to veterans concerning successful integration into a collegiate environment
- Certified by the Department of Veterans Affairs to process VA education enrollments
- Created distribution lists utilizing Microsoft Office Outlook

US ARMY, Fort Bragg, NC and Ocala, FL (E-4, Corporal)

Recruiter, April 2006 – July 2008

- Enlisted recruits into the US Army in accordance with US Army Regulation 601-210
- Organized and hosted outreach events for the Ocala Recruiting Station, Jacksonville Recruiting Battalion
- Responsible for the ordering of over \$1000.00 worth of US Army recruiting material per month
- Created marketing materials and publicized events through social media
- Trained over 75 Army enlistees in the Future Soldier Program with engaging PowerPoint presentations

Airborne Infantryman, January 2002 - April 2006

- Used security techniques and available intelligence information to determine where to focus military aid and support while on deployment in Afghanistan and Iraq
- · Conducted security operations, guard duty, and foot patrols in Iraq and Afghanistan, at times under hostile fire
- Participated in over seventy-five search, rescue, and evacuation missions in New Orleans, LA in response to Hurricane Katrina

EDUCATION

Old Dominion University: M.S. Cybersecurity (anticipated graduation, 05/15/2023)

University of Kentucky: M.A. Rehabilitation Counseling (December 2017); GPA 3.705

American Military University: B.A. Psychology (May 2014); GPA 2.6239

Montgomery County Community College: A.S. Liberal Studies (May 2010); GPA 3.170

RELEVANT ACADEMIC COURSEWORK:

- Scripting Languages for the Administrator
- PC Maintenance and Support
- Networking Fundamentals
- Networking Routing Fundamentals
- Principles of Management
- Information Security
- Crime and Conflict in Cyberspace
- Web Applications and E-Commerce