Koi (Crystal) Blue

Norfolk, VA, 23508 | (540) 935-1415 | crystal_bluekoi@outlook.com

6+ YEARS OF HUMAN-CENTRIC WORK EXPERIENCE WITH A PASSION FOR DESIGN

EXPERIENCE

EPORTFOLIO STUDIO, STUDENT SUCCESS | EPORTFOLIO ASSISTANT | 2021 -

 Assist and guide students with building of their ePortfolios through Wordpress, Wix, Google Sites and Adobe Spark for professional use or class assignment/projects

WONDRIUM | REMOTE CUSTOMER CARE REPRESENTATIVE | 2020 -

- Responsible for handling inbound customer calls regarding sales or resolving service issues in a professional, efficient manner as well as up-selling
- Answer emails in a professional and efficient manner, while maintaining service levels

APPLE, INC. | PRODUCT SPECIALIST | 2019 - 2020

 Responsible for uncovering a customer's needs and passions to create a personalized solution—the perfect product to enhance their lives

VICTOR O'NEILL STUDIOS | PHOTOGRAPHER ASSISTANT | 2019

 Responsible for maintaining a smooth workflow for photographers by assisting students with outfits, directing them to the correct station and checking in and checking out students in school environments

EDUCATION

Old Dominion University | B.S Psychology, Class of 2022

Lord Fairfax Community College | General Studies A.S., Class of 2020

Liberty High School | Advanced Diploma, Class of 2012

DesignLab | UX Certification, in progress—expected completion May 2022

SKILLS

Adaptability · Empathy · UX Design · Microsoft Office · Figma · Customer Service · Interpersonal Skills · Active Listening · Tutoring · Collaboration · Inbound Calls · Creative Thinking · Wix · WordPress · Emails

REFERENCES

Upon request