

ADEBUSOLA IDOWU

5102 Sweetbriar circle Portsmouth, VA

(312)730-8956

Aajib001@odu.edu

Busola Abby Idowu

Busola_a_

PERSONAL PROFILE

I am an undergraduate presently studying Criminal justice at Old Dominion University in Norfolk, Virginia. I have developed excellent academic passion, leadership skills through my studies and good values and skills through various social and community experiences throughout my life. I am an ambitious, determined, passionate and hardworking student. I am very free-spirited and love helping people. I love working and being able to support myself financially.

EDUCATION

Old Dominion University | Norfolk, VA

JANUARY 18, 2021 – PRESENT

Bachelor of Science

Major: Criminal Justice

EXPERIENCE

FRONT DESK RECEPTIONIST | OSCOM RESOURCES

AUGUST 2020 – DECEMBER 2020

- Organized desk files and performed the administrative and other assigned tasks
- Focused solely on customer service
- Handled and resolved most customer's needs and complaint diligently
- Responsible for taking payments and being put on admission
- Proficient with my communication skills and handled the task of answering calls and sending emails
- Had the responsibility to keep my working environment clean and operational
- Displayed nice qualities and actions to the other staff members and kept the management while at work.

Marketing Personnel | Shakkyz couture

MAY 2019- JULY 2019

- Handled and resolved customer's need and complaint
- Promote the business product and services
- Planning the events
- Supporting sales

SKILLS

- Problem solving
- Excellent customer care service and customer assistance
- Leadership experience
- Very reliable and organized
- Very free-spirited and optimistic
- Very approachable and supportive
- Helping and making others feel comfortable

ACTIVITIES

Community service | July 2018- January 2020

- Participated in community service in Chrisland High School Lagos, Nigeria

Leadership Role | May 2019- July 2020

- Helped students with their dining and meal complaints.
- Ensured proper and healthy meals were served in school
- Ensured the environment was neat and tidy

AVAILABILITY

Available to work less or up to 25hours a week