

Joyce Brown

Evening Sales Supervisor

Kmart

1205 Fordham Drive

04/21/2017

Dear Joyce Brown,

I am very honored to be working for Kmart and have learned much in the time that I spent here. However, it is with much sadness to inform you that this is my formal resignation from my post. My last day of employment will be 05/05/2017.

This decision has not been easy, but I have decided that it will be in the best interests for my career advancement and future development. I am available to assist in the smooth transition of the new staff into my current role.

Once again, I would like to thank you for the many opportunities that you and Kmart have given me. I wish you and Kmart many more successes in the future.

Yours Sincerely,

Trevor Bembry