

# India Lopez-Garrison

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## EDUCATION:

Old Dominion University (ODU), Norfolk, VA

**Bachelor's of Science: Cybercrime**

**GPA: 2.9**

Expected December 2025

Relevant Coursework:

- Cybersecurity & Social Science
- Cybersecurity- Technology- Society
- Criminology
- Network and Security
- Computer Science 101

## RELATED EXPERIENCE:

Housing and Residence Life (ODU) – Norfolk, VA

**Social Media Manager**

August 2023 – December 2023

- Managed and secured social media pages for campus events, ensuring cybersecurity best practices were followed to protect digital assets.
- Captured and edited photos and videos while safeguarding sensitive information.

Mainstreet Spa and Wellness Center – Richmond, VA and Virginia Beach, VA

**Spa Attendant**

October 2021 – May 2022

- Maintained spa cleanliness and organization while securing customer transaction records.
- Tracked transactions using QuickBooks Online and Microsoft Excel, ensuring accurate financial data handling.
- Ensures streamlined correspondence to address last-minute changes during event preparation
- Scheduled appointments and managed client records using Google Calendar.

Taco Bell – Chester, VA

**Team Trainer**

June 2018 – May 2022

- Trained and mentored new employees, ensuring adherence to company standards.
- Managed order processing and assisted customers efficiently.
- Troubleshoot equipment issues, ensuring secure operations of point-of-sale systems.

## SKILLS:

**Soft Skills:** Effective Communication, Customer Service, Leadership, Problem-Solving, Attention to Detail

**Technical Skills:** QuickBooks Online, Microsoft Office (Excel, Word, PowerPoint), Data Analysis, Troubleshooting Technical Equipment, Social Media Management, Canva

**Cybersecurity Skills:** Network Security, Digital Investigations, Ethical Hacking, Cybersecurity Policy Compliance

## CERTIFICATIONS & ACHIEVEMENTS

Dean's List Honoree (2020 – 2021)

