

Jacob R. Pelletier

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Date available to begin: Immediately

SUMMARY STATEMENT:

Former Virginia Beach Firefighter and Paramedic with considerable experience operating on a team, in a high-pressure environment. Possesses strong communication skills, analytical decision-making, and attention to detail. Leverages interpersonal skills and a strong work ethic to achieve high-yielding results. Motivated by a call of service with the desire to join an organization tasked with protecting the citizens of the United States.

PROFESSIONAL WORK EXPERIENCE:

Chesapeake Public Schools, Chesapeake, VA

Clinical Assistant, 08/2024 – Present

Status: 40 hours per week, Full time

- Provide medical care for sick and injured students.
- Assist in the documentation, management, and storage of student medical information.
- Effectively communicate with students, faculty, and student-guardians throughout the school year.
- Collaborate with local first responders and emergency medical services.
- Routinely perform administrative tasks, including medical treatment reports, emergency healthcare plans, and medication data entry.
- Complete monthly inventory of medical equipment and supplies.
- Actively participate in continuing education training.

Virginia Beach Fire Department, Virginia Beach, Virginia

Fire Code Inspector II, 05/2023 – 05/2024

Salary:

Supervisor:

- Conducted annual fire life safety inspections of commercial and residential buildings.
- Enforced the Virginia State Fire Prevention Code.
- Effectively communicated with business owners, residents, and visitors of the city of Virginia Beach.
- Performed administrative tasks to include notice of violation reports, traffic citations, court order summons, and inspection warrants.
- Independently created and managed scheduling to ensure deadline standards were satisfied.
- Actively participated in training opportunities.
- Completed daily vehicle maintenance inspections.

Virginia Beach Fire Department, Virginia Beach, Virginia

Master Firefighter/Paramedic, 02/2015 – 05/2023

Salary:

Supervisor:

- Responded to emergency calls for service including fire suppression, emergency medical service, technical rescue, water rescue, and mass casualty incidents.
- Provided advanced emergency medical care on emergency medical and mass casualties scenes.

- Maintained proficiency in administrative tasks to include patient care reports, fire incident reports, daily staffing reports, employee training reports, vehicle/equipment maintenance reports, and employee injury reporting.
- Developed daily training evolutions with new employees to provide routine mentorship.
- Conducted daily equipment and vehicle inspections for safety and preparedness.
- Acted as the Officer in Charge of an engine company to meet staffing needs of the department.
- Independently led CPR certification/recertification of 500+ members of the fire department.
- Routinely assisted as a member of the Fire Training Center's staff with department wide training as well as the Virginia Beach Fire Academy.
- Mentored newly certified paramedics to ensure proficiencies in patient care and documentation.

Chesapeake Fire Department, Chesapeake, Virginia

EMT-Paramedic, 11/2020 – 10/2021

Salary:

- Provided advanced emergency medical care to the sick and injured on scene as well as during transport.
- Conducted daily, weekly, and monthly preventative inspections and maintenance on vehicles and equipment.
- Maintained certifications through continuing education.
- Independently maintained sensitive documents including patient medical information.
- Acted as the incident command on large scale emergency scenes.

Virginia Beach Volunteer Rescue Squad, Virginia Beach, Virginia

EMT Basic Volunteer, 12/2013 – 10/2014

Salary:

- Provided emergency medical care to the sick and injured on scene as well as during transport.
- Maintained emergency vehicles and equipment.
- Participated in department training.
- Completed detailed patient care reports containing sensitive medical information.

EDUCATION:

Bachelor of Science in Criminal Justice, *in progress*

Old Dominion University, Norfolk, Virginia

GPA: 3.76/4.00

Associate of Applied Science in Emergency Medical Services, May 2019

Tidewater Community College, Norfolk, Virginia

GPA: 3.264/4.00

Achievements: Cum Laude

CERTIFICATIONS AND LICENSURE:

EMT-Paramedic, National Registry of Emergency Medical Technicians #

EMT-Paramedic, Virginia Office of EMS #E201303495

Advanced Cardiac Life Support, American Heart Association

Pediatric Advanced Life Support, American Heart Association

CPR/AED, American Heart Association

Basic Life Support Instructor, American Heart Association

Firefighter I, Virginia Department of Fire Programs

Firefighter II, Virginia Department of Fire Programs

NFPA 1031 Fire Inspector I, Virginia Department of Fire Programs
NFPA 1031 Fire Inspector II, Virginia Department of Fire Programs
NFPA 1033 Fire Investigator, Virginia Department of Fire Programs
Introduction to Technical Rescue, Virginia Department of Fire Programs
Introduction to Vehicle Extrication, Virginia Department of Fire Programs
Introduction to Water Rescue, Virginia Department of Fire Programs
Incident Command System, Virginia Department of Fire Programs
Strategy and Tactics for Company Officers, Virginia Department of Fire Programs
Introduction to Arson Investigation, Virginia Department of Fire Programs
Introduction to HazMat, Virginia Department of Fire Programs
NIFRS Basic Report Writing, Virginia Department of Fire Programs
Emergency Vehicle Operations Course, Class I
Emergency Vehicle Operations Course, Class II
IS-100 – Federal Emergency Management Agency
IS-200 – Federal Emergency Management Agency
IS-700 – Federal Emergency Management Agency
IS-800 – Federal Emergency Management Agency