

# JANAE CRAIG

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Norfolk, VA 22405

## PROFESSIONAL SUMMARY

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Dynamic and detail-oriented full time cybersecurity student with excellent time management skills and a strong work ethic seeking opportunities to apply academic knowledge and gain practical experience in a professional setting.

## SKILLS

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- Microsoft Office (Word, Excel, Powerpoint)
- Proficiency in Python, Javascript, & C++
- Network Security Analysis (Defense mechanisms / Protocols)
- Knowledge of Frameworks (NIST, ISO)
- Scripting Languages
- Data Encryption
- Intrusion Detection
- Application Security
- Communication
- Problem-solving
- Attention to Detail
- Quick Learner

## EXPERIENCE

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### FC Associate

Amazon | Norfolk | May 2023-Current

- Collaborated with team to unload and receive shipments accurately and timely.
- Picked and packed orders efficiently to meet daily shipping deadlines.
- Demonstrated strong problem solving skills when dealing with difficult situations.
- Trained and mentored new associates on receiving, picking and packing functions and reported progress to supervisor.

### Telephone Interviewer

Dynata | Remote | Mar 2022-May 2023

- Conducted telephone surveys with precision and professionalism to gather data effectively.
- Developed strong communication skills while engaging with participants in a polite manner.
- Adapted to various interview protocols and maintained high accuracy in data collection.
- Recorded data from completed surveys into an electronic database for further analysis.
- Adhered strictly to ethical guidelines when collecting confidential information from respondents.

## EDUCATION

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**Bachelor of Science:** Cybersecurity | Minor: Criminal Justice

Old Dominion University | Norfolk, VA | Expected in December 2024

## LINKS

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- [linkedin.com/in/janae-craig-7a20522b9](https://www.linkedin.com/in/janae-craig-7a20522b9)

- <https://sites.wp.odu.edu/janae/>

## LANGUAGES

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English, Spanish