# Janae Craig



# Objective

Dynamic and detail-oriented Full Time Student with excellent time management skills and a strong work ethic seeking opportunities to apply academic knowledge and gain practical experience in a professional setting.

# **Contact Information**



Janaecraig01@gmail.com Norfolk, VA Jun 2, 2003

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(540)-288-7492 linkedin.com/in/janae-craig-7a20522b9

# **Experience**

2023- Present, Norfolk, VA

#### FC Associate

Amazon

- Collaborated with team to unload and receive shipments accurately and timely.
- Picked and packed orders efficiently to meet daily shipping deadlines.
- Utilized inventory management software to track and locate products.

Mar 2022- May 2023, Remote

# • Telephone Interviewer

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- Conducted telephone surveys with precision and professionalism to gather data effectively.
- Exhibited strong communication skills while engaging with participants in a polite manner.
- Adapted to various interview protocols and maintained high accuracy in data collection.

## **Education**

Aug 2021 - Present, Norfolk, VA

 Cybersecurity Bachelors of Science Old Dominion University

## **Skills**

- Customer Service
- AWS
- Linux/Python
- Network Security

# Languages

English Native