jdeom001@odu.edu 757-613-4276 Virginia Beach, VA 23455

SUMMARY

Outgoing student pursuing flexible part-time employment with weekend and evening shift options.

SKILLS

- Credit and cash transactions
- Customer assistance
- Cash management
- Project presentation

- Report writing
- Leadership development
- Organization
- Planning

EXPERIENCE

MINISTRY LEADER | 07/2020 to Current

Living Faith Christian Fellowship - Virginia Beach, VA

- Improved operations and functions of church committees by clarifying objectives and empowering other committee members to take responsibility.
- Prioritized and organized tasks to efficiently accomplish service goals.
- Motivated and encouraged team members to communicate more openly and constructively with each other.

ELDERLY CARETAKER | 07/2019 to 09/2019

Arthur Estrada - Virginia Beach, VA

- Supported individuals' desires for dignity by compassionately assisting with personal hygiene.
- Logged patient details in medical charts and made notes regarding behavior, nutrition and outputs.
- Prepared food and helped patients eat to support healthy nutrition.
- Monitored health and well-being of clients and reported significant health changes.
- Assisted patients with bladder and bowel needs by helping to restroom.
- Collected and recorded patients' blood pressure, pulse and respirations (TPRs) to evaluate and note basic health status.

CASHIER | 08/2017 to 08/2018

Mariam's Fil-Am Cuisine - Virginia Beach, VA

- Operated cash register, collected payments and provided accurate change.
- Wiped down counters and conveyor belt to remove debris and maintain cleanliness.
- Processed sales transactions to prevent long customer wait times.
- Accepted cash and credit card payments, issued receipts and provided change.
- Wrapped items and bagged purchases properly to prevent merchandise breakage.
- Learned roles of other departments to provide coverage and keep store operational.
- Inventoried stock and placed new orders to keep supplies within optimal levels for expected demands.
- Received payments for products and issued receipts.
- Resolved customer complaints and escalated worsening concerns for remediation.

EDUCATION AND TRAINING

Tidewater Community College - Norfolk, VA Associate of Science 12/2020

Old Dominion University - Norfolk, VA Bachelor of Arts

English Education

Tagalog:

Limited

LANGUAGES	Spanish:	English:
	Limited	Native/ Bilingual