

Jenny Stovall

PROFILE

THE EXPERIENCE LISTED BELOW OUTLINES MY CAREER BASED AND OTHER PROFESSIONAL EXPERIENCE

EXPERIENCE

ANIMAL CARE ATTENDANT, CHESAPEAKE HUMANE SOCIETY; CHESAPEAKE, VIRGINIA 2019-PRESENT

- INTAKE ANIMALS INCLUDING EXAMS, VACCINATIONS, AND TREATMENT COURSES AS NEEDED
- FEED, WATER, AND MAINTAIN OVERALL HEALTH OF ALL ANIMALS, WATCHING FOR SIGNS OF ILLNESS
- COMMUNICATE WITH MANAGEMENT AND CARE TEAM OF CONDITIONS OF ANIMALS BEING MONITORED
- USE CLEANING MATERIALS AND CHEMICALS SUCH AS RESCUE TO MAINTAIN ENCLOSURES, ADOPTION ROOMS, BOWLS, LITTER PANS, AND TOYS. ALSO MAINTAINING LOBBY AND BREAK ROOM
- TRANSPORT ANIMAL TO AND FROM THE CLINIC FOR EXAMS AND SURGERY AS APPROPRIATE
- CHECK INVENTORY DAILY AND REQUEST ITEMS AS NECESSARY
- SUPERVISE, TRAIN, AND SUPPORT ANIMAL CARE VOLUNTEERS
- ANSWER PHONE, E-MAIL, AND IN-PERSON INQUIRIES REGARDING SHELTER SERVICES OFFERED BY CHS, FORWARDING TO MANAGEMENT OR VETERINARY STAFF AS APPROPRIATE
- PROCESS MONETARY AND ITEMIZED DONATIONS AND PLACE THEM IN THE APPROPRIATE AREAS
- WELCOME VISITORS WITH A NON-CONFRONTATIONAL OUTLOOK ON TOPICS SUCH AS SURRENDER, ADOPTION, INTAKES, AND COMMUNITY RESOURCES
- PROCESS AND FINALIZE ADOPTION APPLICATIONS, GOING OVER THE BASIC AND MEDICAL CARE OF THE PET WITH THE ADOPTER. PROCESS PAYMENT FOR ADOPTION.
- ASSIST WITH HUMANE EUTHANASIA AS NEEDED
- WORK ALONGSIDE TEAM MEMBERS WITH POSITIVITY
- PARTICIPATE IN TEAM MEETINGS AS NEEDED

DISHWASHER, CINEMA CAFE; CHESAPEAKE, VIRGINIA – JAN 2018- DEC 2018

- USE CLEANING MATERIALS INCLUDING BLEACH TO MAINTAIN KITCHEN AREA
- USE BROOM, MOP, AND SQUEEGEE TO EFFECTIVELY DISINFECT AND CLEAN FLOORS
- USE PROPER CLEANING TECHNIQUES TO EFFECTIVELY CLEAN ALL DISHES, INCLUDING BUT NOT LIMITED TO: PLASTIC AND GLASS CUPS, CERAMIC PLATES AND BOWLS, SERVING UTENSILS, COOKWARE, DEGREASERS, AND PRODUCE BINS
- PLACE APPROPRIATE DISHES INTO THE DISHWASHER

- MAINTAIN DISHWASHER AND REPORT TO MANAGEMENT OF ANY DEFFICIENCES
- DRAIN DISHWASHER EVERY TWO HOURS, ENSURING THE WASHER REMAINS CLEAN FOR FUTURE DISHES
- DISPOSE OF TRASH IN THE APPROPRIATE RECEPTACLE, AND PLACING TRASH IN DUMPSTERS AS DEEMED APPROPRIATE
- ASSIST IN OTHER DUTIES SUCH AS BASIC CUSTOMER SERVICE, AND CLEANING OUT THEATER ROOMS
- COOPERATE WITH TEAM MEMBERS IN A NON-CONFRONTATIONAL, POSITIVE ENVIRONMENT
- REPORT ANY INJURIES OR EQUIPMENT MALFUNCTIONS TO MANAGEMENT

EDUCATION

OLD DOMINION UNIVERSITY - JUNIOR YEAR

GREAT BRIDGE HIGH SCHOOL - ADVANCED STUDIES DIPLOMA, 2017

SKILLS

- Lorem ipsum dolor sit amet, ligula suspendisse nulla pretium.
- Rhoncus tempor fermentum, enim integer ad vestibulum volutpat.
- Nisl rhoncus turpis est, vel elit, congue wisi enim nunc ultricies sit.
- Magna tincidunt. Maecenas aliquam maecenas ligula nostra accumsan.
- Ac dolor adipiscing amet bibendum nullam, lacus molestie libero nec.
- Sociis mauris in integer, dolor netus dui aliquet, sagittis felis sodales.

CONTACT INFORMATION

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