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| JEssica Smith  Jsmit078@odu.edu |

# Experience

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| june 2016 – PresentAssistant MAnager, TASTE Assist with everyday duties of running sandwich café, perform food assembly and accuracy check, assist customers, and ensure drink, eating spaces are sanitary and satisfactory, manage a team to perform their daily tasks and ensure business is running efficiently. |
| June 2018 – November 2021Farm Laborer, Freedom Farm, inc. Feed/Water over 25 horse’s multiple times daily, turn in/out horses twice daily for exercise, maintain neat, clean environment for customers of establishment to enjoy their experience, clean stalls up to par. |

# Education

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| June 2018High school Diploma, Nansemond River High School Graduated with 3.4 GPA, received multiple certificates and accreditations within technology courses throughout high school career. |
| December 2022 (IN PRogress)Bachelors Degree in History, Old DOminion University (in progress) Will be graduating with a Bachelor’s Degree in History from Old Dominion University in December of 2022 upon completion of all required major courses. |

# Skills

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| * Precision Time Management * Impeccable Organizational Skills | * Assisting others with customer service techniques to please * Detail-Oriented |