Jordan Gaston

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LinkedIn Customized URL or Online Portfolio URL

EDUCATION

Old Dominion University, Norfolk, VA
Bachelor's   2023-2027
Major: Cybersecurity

Relevant Courses: Interdisciplinary Theory and Concepts, Information Literacy for Cybersecurity, Linux System, Cybersecurity Technology and Society

RELATED EXPERIENCE

Special Olympics, Virginia
Volunteer   2022-present
- Prepared and distributed food and beverages for athletes, coaches, and volunteers during events
- Maintained cleanliness and organization at food stations to ensure a safe and welcoming environment
- Communicated effectively with event staff and team members to coordinate food service operations
- Supported a positive and inclusive environment for participants and families

ADDITIONAL EXPERIENCE

Heritage High School; **IT Support Assistant**   2022-2023
- Assisted with troubleshooting hardware and software issues for students and staff, improving system functionality and reducing downtime
- Set up and maintained school computers and other devices, ensuring equipment was ready for daily academic use
- Documented common technical problems and solutions to help streamline future IT support responses

SKILLS

- Ability to work methodically and is very detail oriented
- Eagerness to dig into technical questions and examine them from all sides
- Enthusiastic and highly adaptable
- Strong analytical and diagnostic skills
- Demonstrated skills in innovation and collaboration
- Keep a current understanding of vulnerabilities from the Internet
- Maintaining awareness and knowledge of contemporary standards, practices, procedures and methods
- Ability to get the job done
- Excellent presentation and communications skills to effectively communicate with management and customers
- Ability to clearly articulate complex concepts both written and verbally
- Ability, understanding, and usage of active listening skills especially with customers