

Final Resume 1 – Security Analyst

Jason Paraham

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Professional Summary

Proactive and detail-oriented Security Analyst with a strong foundation in vendor risk management, compliance, and process automation. Adept at working independently and collaborating across departments to enhance security programs. Skilled communicator with an interest in exploring innovative tools, including AI, to strengthen organizational resilience.

Professional Experience

Security Analyst (Remote)

JP Inc. — Virginia (Client Support)

Date – Present

- Partner with the GRC Lead to streamline and improve vendor information security review processes.
 - Monitor onboarding and renewal reviews to ensure vendor compliance and mitigate risks.
 - Manage vendor security documentation, ensuring accuracy and accessibility for audits and internal reviews.
 - Develop and automate workflows to increase efficiency and reduce manual security tasks.
 - Expand role into compliance and audit support, strengthening alignment with regulatory requirements.
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Key Skills

- Vendor Security Reviews & Documentation
 - Governance, Risk, and Compliance (GRC) Support
 - Process Automation & Workflow Optimization
 - Risk Communication & Cross-Department Collaboration
 - Control Framework Familiarity (SOC, ISO, NIST)
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Education

Old Dominion University — Norfolk, VA

Bachelor of Science, Cybersecurity (*Expected Dec 2025*)