**Jailyn Saunders**

Dinwiddie, VA

Jailynsaunders08@gmail.com

(804) 605-4973

Work Experience

**Bath & Body Works**

**Stocker**

Colonial Heights, Virginia

December 2022 (Seasonal employment)

* Provide customer service space on the floor while arranging merchandise.
* Stock the shelves of the store with goods and keep inventory structured
* Maintain cleanliness of the store

**Panera Bread**

**Cashier**

Colonial Heights, Virginia

July 2021 - September 2022

* Ability to calculate sales and change quickly
* Accountability and accuracy in reconciling sales receipts
* Oriented toward serving others and helping customers
* Customer-service skills | Excellent verbal skills
* Ability to stand for long periods of time
* Ability to work in a fast-paced, stressful environment

**CNA Student**

Rowanty Technical School- Dinwiddie Virginia

September 2021 – June 2022

Internship – Dinwiddie Health and Rehabilitation I had the honor of being a student at Rowanty Technical School as a Nursing student, which required me to do clinical hours at a Nursing facility which provided me the opportunity to earn my CAN license.

**Food Lion Grocery Store**

**Cashier**

Dinwiddie, Virginia

* Duties- Assisted customers with sales transactions accurately and efficiently, including cash, check, card payments
* Excellent verbal communication | Excellent verbal skills
* Completed daily cash and credit reports for supervisor
* Maintain the cleanliness and order of checkout areas
* Ability to work in a fast-paced, stressful environment

**Additional Skills**

* Private childcare provider for a family during the summer months prior to beginning working in retail.

**Education**

High School Diploma

Dinwiddie County High School – graduate class of 2021-2022

Old Dominion University- current student majoring in Cyber Security

**Certification and Licenses**

* Certified Nursing Assistant (CNA)

 May 2022 – May 2024

* Certified in CPR and First Aide