

# Kaiya K. Hayes

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## EDUCATION

### **Chesterfield Career and Technical Center - Midlothian, VA**

September 2018 - May 2019

Business Management and Logistical Operations

### **Monacan High School - North Chesterfield, VA**

September 2016 - June 2019

### **John Randolph Tucker High School - Henrico, VA**

September 2019- June 2020

Advanced Diploma

### **Old Dominion University- Norfolk, VA**

August 2020- Present

History Major, Political Science Minor

## SKILLS and QUALIFICATIONS

- Proficient in Microsoft Word and PowerPoint
- Reliability
- Capable of working independently
- Good listening/Customer service skills

## ACTIVITIES and AWARDS

- CCHASM Participant
- JMU Female Institute (2018, 2019)
- FBLA Member
- Spanish Honor Society Member
- ODU FIP Internship Program (2022)
- Pre-Law Association