

KELLI BROWN



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[Bold Profile](#)

PROFESSIONAL SUMMARY

Talented Logistics Specialist with detail-oriented and hardworking approach to keeping goods flowing efficiently. Knowledgeable about coordinating both inbound and outbound schedules. Highly organized and forward-thinking team player. Organized Logistics Specialist with 15+ years of experience in project management and skill at multitasking with great prioritization and focus. Skilled at data analysis and streamlining operations for increased processing functionality and optimizing business profitability. Dedicated to solutions-oriented problem-solving and effective employee training.

SKILLS

- Import Requirements Knowledge
- Safety Monitoring and Management
- Office Supplies and Inventory
- Oracle E-Business Suite
- Judgment and Decision-Making
- Microsoft Excel

EDUCATION

Old Dominion University

Norfolk, VA • Expected in 05/2026

Bachelor of Science: Nursing

- CPR certified
- Dean's List 2021 to current
- 3.9 GPA
- Volunteer work with adolescent girls

WORK HISTORY

USN - Logistics Specialist

06/2014 - 03/2020

- Coordinated incoming and outgoing shipments to maintain schedules.
- Tracked supply, equipment and product inventory quantities to maintain necessary levels.
- Managed and tracked package transfers such as bills of lading, delivery receipts, packing lists and load tags.
- Built long-term relationships due to prompt and courteous service.
- Remained current with military training and lead over dozens of sailors in my division quarterly.

LANGUAGES

Spanish

Limited Working