Task 7: Timeline

LaShanda Broussard

Old Dominion University

HMSV 440W

Professor Silverberg

July 23, 2022

Role: Evaluator

Audience: Stakeholders

Format: Timeline

Task: Adult Protective Services Timeline

|  |  |  |  |
| --- | --- | --- | --- |
| **ACTION NEEDED:** | **ACTION TAKEN:** | **TENATIVE**  **DATE/TIME:** | **COMPLETION:** |
| **Schedule an**  **Appointment with N-**  **APS** | Spoke with D. BrickhouseProgram Manager July 14,  2022 | Dates Available July  26 & 28 | Date of Evaluation:  July 26 @10 |
| **Evaluation Time** | Estimated time needed: 2 hours | Time agency allows  3 hours | Agreed upon 2 hours |
| **Interview with Program**  **Manager/Quality**  **Improvement** | Estimated time: 1 hour | Program Manager available July 26 @  10 | Agreed interview time 10-11  July 26 |
| **Survey** | Estimated Time: 1 hour | Stakeholders July 26  @ 11 | Agreed upon 11-12 July 26 |
| **Compile**  **Information/Data**  **Collection** | Sort and Review Information  Received | Data used to fit evaluation July 26 @  5p | Prepare for next step in the evaluation process |