

Undergraduate Teaching Assistant Evaluation of Jessica Duke by Dr. Erin Moore

This form is meant to be used to provide feedback to the UTA regarding his/her performance as an undergraduate teaching assistant. Please consider this form to be used for professional growth and development, and not for assignment grades associated with the UTA position.

1. Please rate your overall satisfaction (on a scale of 1 to 5 with 5 being highly satisfactory) with the Undergraduate Teaching Assistant's performance.

I am highly satisfied (5) with Jessica's performance this semester. She went above and beyond expectations by developing exam reviews for students and assisting other UTAs this semester. She collaborated with another UTA to develop a lecture that she delivered for the entire class.

2. List the overall strengths displayed by the UTA:

Jessica is very personable; I think students felt more comfortable talking to her than to me! She is organized and does a great job of staying in touch about tasks.

3. List any weaknesses or areas for improvement:

Jessica could perhaps develop her authoritative side a little more; that is, at times I think she may allow her compassion to lead her to help others a little too much. It is important to recognize that students must be responsible for themselves at times and can only be given so much leeway.

Please rate the following:

1. The TA was organized and well prepared SD D N A **SA**
Comments: **Demonstrated familiarity with class content that allowed her to evaluate her students' knowledge**
2. The TA completed assigned duties in a SD D N A **SA**
prompt and thorough fashion
Comments: **Was usually early to class meetings, responded promptly to emails**
3. The TA interacted appropriately with students SD D N A **SA**
Comments: **She did a great job interacting with her students whether in-person, via Zoom, or via email, always spoke professionally.**

4. The TA practiced good verbal and written communication skills when interacting with me and other students.

SD D N **A** SA

Comments: **With more opportunities to practice delivering formal presentations, I have no doubt that Jessica will be an engaging educator.**

SD = strongly disagree; D = disagree; N = neutral; A = agree; SA = strongly agree