

LAST NAME: RANDOLPH

FIRST NAME: MANUEL

DATE OF BIRTH: AUGUST 28, 2006

PERSONAL EMAIL ADDRESS: manuelaccra84@gmail.com

Professional Summary

Motivated and tech-savvy individual pursuing a career in cybersecurity, with a strong interest in real estate. Skilled communicator with hands-on experience in both customer service and IT, currently studying cybersecurity at the college level.

CAREER INTERESTS:

Cybersecurity/ Real Estate

Education

Associate Degree in Social Science
Reynolds Community College

High School Diploma
Graduated top of class

Work Experience

IT Intern
Markel Insurance Company

- Assisted with IT support and cybersecurity-related tasks.
- Gained exposure to enterprise-level information systems and protocols.
- Contributed to documentation and basic troubleshooting procedures.

Team Member – Line Cook
Hardee's

- Managed back-line operations including food preparation and cleanliness.
- Maintained high standards for food quality and safety.
- Worked collaboratively to ensure efficient service during peak hours.

Crew Member – Server
Chipotle

- Delivered excellent customer service while serving food.
- Maintained cleanliness and presentation of the serving area.
- Operated effectively in a fast-paced, team-oriented environment.

Skills

- Strong communication skills
- Proficient with technology and IT systems
- Fast learner and adaptable
- Customer service experience
- Team collaboration

ADDITIONAL INFORMATION:

Project Management Skills, Negotiation Skills, and Critical Thinking