

# Mariana Apolonio-Tellez

As a hard-working student, I am responsible and determined enough to get tasks done quickly and effectively. With great time-management skills and the ability to multitask efficiently, any goal set in mind will be achieved.

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## EXPERIENCE

### Lowes, Chesapeake, VA — Internet Fulfillment Associate

MAY 2020 - JULY 2020

- Monitoring alerts for customer orders.
- Ensuring online orders are picked, packaged securely, and distributed to the correct location
- Be able to process and finalize paperwork to close out any transaction.
- Responsible for assisting customers with all of their shopping needs including assisting customers in the selection, preparation and loading of merchandise.

## SKILLS

- Proficient in Microsoft Office
- Excellent Communication Skills
- Interpersonal Skills
- Determination and Persistence
- Ability to work under pressure
- Fast Learner

## EDUCATION

### Deep Creek High School, Chesapeake, VA — *Advanced Diploma*

SEPTEMBER 2016 - JUNE 2020

GPA: 4.6

### Old Dominion University, Chesapeake, VA — *Bachelor of Science in Nursing*

PRESENT - MAY 2020

## LANGUAGES

Spanish (Fluent)

English (Fluent)

