

# English Internship Timesheet

Please submit this form to the appropriate Canvas submission space by the end of the term. If you have any questions, please contact the Internship Coordinator, Lauren Coldiron ([mcold001@odu.edu](mailto:mcold001@odu.edu)).

Name: Maria Toombs

Semester: Spring 2024

Internship Location: Jim Jarrett Athletic Building (Communications)

Check One: ☐ 50 hrs ☒ 100 hrs ☐ 150 hrs

Dates:	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
1/16-1/22		6hrs	1hr		4hrs			11hrs
1/23-1/29		6hrs	1hr	3hrs	4hrs		3hrs	17hrs
1/30-2/5		6hrs	1hr		1hr		2hrs	10hrs
2/6-2/12		6hrs		3hrs	1hr			10hrs
2/13-2/19		6hrs	1hr		1hr		3hrs	11hrs
2/20-2/26		6hrs	1hr		4hrs		3hrs	14hrs
2/27-3/4		6hrs	1hr		4hrs			11hrs
3/5-3/11		6hrs	1hr		1hr			8hrs
3/12-3/18	2hrs	6hrs	1hr		1hr			10hrs
3/19-3/25		6hrs	1hr		1hr			8hrs
3/26-4/1			1hr		1hr			2hrs
4/2-4/8		6hrs	1hr		1hr			8hrs
4/9-4/15		6hrs	1hr		1hr			8hrs
4/16-4/22		6hrs	1hr		1hr			8hrs
4/23-4/29		6hrs			1hr			7hrs

Student signature: 

Date: 04/25/24

Supervisor Signature: 

Date: 4/25/24

Internship Coordinator Signature: \_\_\_\_\_

Date: \_\_\_\_\_