Mariya yOUSUF

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# Skills Summary

Years of experience in customer service, managing business social media sites, and coordinating business operations. I am very skilled in multitasking and great at interpersonal communications among my colleagues.

Elementary efficient in three languages, Urdu, Punjabi, and Hindu.

# West Potomac High School Diploma

## Bachelor degree in communications/2024(intended)

I am currently enrolled in three communications courses where I am furthering my knowledge about the study and different methods/skill sets each field contains. I.e. nonverbal, interpersonal and rhetorical critism. This is my sixth year taking a Spanish course and I am efficient in writing and speaking in Spanish.

# Experience

## 529 Kids Consignment Boutique

### cashier/social media consultant/ 2019-2021

I was responsible of cashing out customers and deciding on what revenue to take in. Along with posting products and items across social media and putting in orders online.

## Chilies Restaurant

Server/ may-august 2021

I was responsible of taking orders, running food, and cleaning tables. While multitasking between side station work and online orders coming in. Along with personalized customer service that makes the customers experience more welcoming.

## Bob and Edith’s Diner

Server/ may-august 2022

I was responsible of hosting where each party should be located at, along with working alongside my coworkers. It took a lot of teamwork while also bussing down tables, running plates out, and writing down orders.

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## Seasons of Change, LLC

Business coordinator/ July 2022

I managed firework sales during the 4th of July weekend this past summer. I calculated the sales of items along with bagging orders and answering any questions customers had about sales or promotions.