

# MARK WASSEF

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Midlothian, VA | (804) 956-7497

## Education

### Old Dominion University (Online)

*Bachelor of Science in Cybersecurity*

July 2025

GPA: 3.25

### Brightpoint Community College

*Associate of Science in Business Administration*

December 2022

## Research

### Old Dominion University

*DoD - VICEROY*

July 2024 – August 2024

[\*Navigating Network Security: Optimizing TCP/IP and IPsec for Satellites\*](#)

- Researched Cyber Defense with research partner James Lee and the guidance of Professor Charlie Kirkpatrick.
- Learned a variety of techniques involving scholarly research methodologies.

## Favorite Courses

Introduction to Cybersecurity | Cybersecurity Ethics | Cyber Law | Internet Concepts

## Skills

Research | Analysis | Critical Thinking | Teamwork | Adaptability | Attention to Detail | Soldering | TCP/IP | Subnet Masking | Troubleshooting | Software Diagnostics | Hardware Diagnostics

## Honors

Old Dominion University Dean's List - **Fall 2021 & Summer 2024**

## Technical and Language Skills

**Government Systems:** ORACLE E-Business Suites (OEBS), Cardinal, eVA, Perceptive

**Operating Systems:** Windows, MacOS,

**Microsoft Office Suite:** Word, Excel, Access, PowerPoint, Outlook

**Languages:** English, Arabic

## Work Experience

Virginia State Police | Richmond, VA

September 2024 - Present

*Accountants Payable Accountant*

- Keying vouchers through OEBS, ability to process vouchers for Travel and Expense Reports.
- Working in Perceptive for Sworn, and approving transactions accordingly.
- Communicating effectively with internal and external entities, and providing what is needed on a case-by-case basis.
- Ability to multitask and prioritize specific tasks over others based on priority, as well as staying consistent and meeting deadlines regularly.

Virginia State Police | Richmond, VA

September 2023 - September 2024

*Accountant - Financial Services Specialist I (22<sup>nd</sup> Cent. Technologies)*

- Understanding GAAP concepts & CAPP Manual policies.
- The recording and auditing of financial transactions for compliance with state and Department policies, procedures, and regulations (workups).
- Ability to run Receiving Report and Purchase Order Report through eVA system.

- Ability to key vouchers through OEBS, using the 3-way match and audit system, in order to process payments.
- Experience with Microsoft Office applications and using a 10-key adding machine.
- Ability to research, investigate, accurately analyze, evaluate, and reconcile financial data.
- Organize and prioritize work responsibilities, communicating effectively orally and in writing with internal and external customers.
- Sustain organized and up-to-date financial records, including good filing and archiving, while keeping a paper trail to enable fast tracking.
- Effective research methodologies ensure the retrieval of any missing information or attachments.

BB&T (Truist) | Richmond, VA

February 2018 - April 2019

*Teller*

- Process customer transactions accurately and efficiently, including deposits, withdrawals, transfers, and loan payments.
- Provide excellent customer service by addressing inquiries, resolving issues, and ensuring a positive banking experience
- Stay informed about banking policies, procedures, and regulations to ensure compliance with industry standards.
- Balance cash drawers at the beginning and end of each shift to maintain accurate records of transactions.