

PLC Meeting Minutes

Department: _____

PLC Team Content Area (Name): _____

Date of PLC Meeting: _____

Location of Meeting: _____

Start Time and Length: _____

PLC Facilitator: _____

PLC Members in Attendance:

_____	_____
_____	_____
_____	_____
_____	_____

Admin in Attendance: _____

PLC Norms:

1. _____
2. _____
3. _____
4. _____

Goal or Objectives of the PLC Meeting:

Tasks Completed:

Goals or Objectives for the next PLC Meeting:

