

## 1.) Syllabus Reflection

- a. What assignments or activities look familiar and manageable, and why?  
The homework problem assignments, take-home tests, and the archived lectures are familiar based on me having this same format with Statics and Thermodynamics courses taken through ODU.
- b. What assignments or activities look more challenging or difficult for you, and why?  
The ePortfolio is a new concept that I have not been exposed to; however, it does sound beneficial to students attempting to enter the workforce. The Course Project will be challenging with my schedule as I am a manager with approximately 60 employees working for me that requires my attention. My full-time employment may create some obstacles in meeting with the group, but I will make it work.
- c. What parts of your reading, writing, research background and skills make you confident about some parts of the course and hesitant about others?  
My reading of technical documents and design specifications along with my technical writing associated with my career will serve me well in this course. My one hesitation would be that I have not completed the Strength of Materials course that you mentioned several times during your introduction lecture.
- d. Explain briefly how the instructor will grade each of the tests.  
The first 10 points comes from the assigned homework problems that will be provided each week for us to work on in groups. Another 10 points will be awarded based on our ability to follow the technical writing rubric that is provided in the syllabus. The remaining 80 points comes from the process and ultimately the solution to the actual assigned test problems.
- e. What happens if you miss a test? Could you miss any test?  
We will be allowed to make up only one of the tests. However, the make-up date is the week before final exams, which could be difficult based on the time since the material was covered and other exams that are scheduled.
- f. What are the different options to gain extra points?  
There is a post-test activity where we must reflect on our mistakes made during the exam. We have to review the answer key provided and give an explanation as to why we missed the question and what we have learned to prevent a similar mistake in the future. We will then need to load this reflection onto the ePortfolio for documentation and the points will be added to the test score.  
Secondly, if we follow all of the ePortfolio assignment prompts throughout the semester, we will be able to earn additional points directly applied to our overall grade.

## 2.) CATME survey was completed on 8/27/19.