Micah Jefferies

Portsmouth, Virginia
757-912-2859
mjeff024@odu.edu
http://www.linkedin.com/in/micah-jefferies-370b273aa

EDUCATION

Old Dominion University, Norfolk, VA
Bachelor of Science in Cybersecurity **Month & Year of Expected Graduation**: May 2027
Major: Cybersecurity
GPA: 3.02
Dean's List: Fall 2023

- Introduction to Networking & Security
- Windows System Management and Security
- Cybersecurity Techniques & Operations
- TPCS: COMPTIA SECURITY+

JOB EXPERIENCE

Big Boo BBQ, Newport News, VA July 2024 – August 2024
Food Service Worker

- Collaborated with other workers to prepare food before opening, during work, and after closing.
- Washed and sanitized utensils, pots, pans, etc.
- Racked dishes and utensils
- Grabbed customer orders from a ticketing system and collaborated with other workers to give out orders rapidly.
- Swept, moped, and wiped down counters and tables after closing.

Amazon Fulfillment Center ORF3, Suffolk, VA June 2026 – August 2026
Seasonal Warehouse Associate (Stower)

- Inventory Stowing: Safely and accurately stowed incoming products into designated storage locations utilizing RF scanners and inventory management software.
- Performance Metrics: Consistently met or exceeded facility "rate" expectations (items stowed per hour) while maintaining a near-zero error percentage in placement and scanning.
- Space Optimization: Strategically organized inventory within storage bins to maximize spatial capacity, facilitate easier picking processes, and ensure stable, safe product placement.
- Quality Control: Inspected incoming merchandise for damage or packaging defects before stowing, escalating inventory discrepancies to problem-solving teams when necessary.
- Safety & Collaboration: Adhered strictly to all OSHA and facility safety guidelines, participated in daily shift stand-ups, and collaborated with water spiders, pickers, and management to maintain optimal workflow.

VOLUNTARY WORK

2026 A10 Indoor Track & Field Championships, Virginia Beach Sport Center, VA February 2026
Volunteer

- Checked participants into their events and notified them of starting times
- Lead participants down to the track to line them up for their races
- Checked the spike length of shoes and approved if the length is correct
- Assigned numbers to participants for relay races
- Checking and assigning bib numbers

2026 NCAA DII Indoor Track & Field Championships, Virginia Beach Sport Center, VA March 2026
Volunteer

- Unboxed Track & Field event trophies and reordered them
- Raked and brushed the sand pit for long jump and triple jump events
- Coordinated with another volunteer to set the bar on the hooks and keep it stable for the high jump event

SKILLS

- Microsoft Word
- Oral Communication
- Teamwork
- Network Security
- Critical Thinking

CERTIFICATIONS

- Microsoft Office Specialist: Word Associate| Microsoft| May 4th, 2022
- Food Handler Certificate| Always Food Safe (ANAB Accredited)| June 5th, 2022